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MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

MUNICIPAL COUNCIL AGENDA

10:00 a.m. – Tuesday, July 15, 2025

Municipal Administration Building, 752 St. George Street, Annapolis Royal



- | | | |
|--------------|------------|---|
| PAGE: | 1. | ROLL CALL |
| | 2. | DISCLOSURE OF INTEREST |
| | 3. | APPROVAL OF THE ORDER OF THE DAY |
| | 4. | APPROVAL OF MUNICIPAL COUNCIL MINUTES |
| 3-12 | 4.1 | 2025-06-17 Regular Council |
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| | 5. | COTW RECOMMENDATIONS |
| | | • July 08, 2025 |
| 17 | 5.1 | SR2025-77 Ecological Forestry Initiative – Graywood Woodlot |
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| 17 | 5.3 | SR2025-79 Approve <i>Bylaw 10 Livestock</i> |
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| 17 | 5.5 | SR2025-81 Approve <i>Policy 113 Public Participation</i> (revised policy attached pg. 18-21) |
| 17 | 5.6 | Road Conditions |
| | 6. | NEW BUSINESS |
| 22-63 | 6.1 | IR2025-82 Municipal Profile and Financial Condition Report |
| 64-70 | 6.2 | SR2025-83 Approve Bylaw 7 Dogs – final reading |
| 71-76 | 6.3 | SR2025-84 Approve Bylaw 8 Noise – final reading |
| 77-78 | 6.4 | SR2025-85 Approve Bylaw 9 Repeal C3 Water Supply Program and C4 Clean Energy Program Bylaws – final reading |
| 79-89 | 7. | COUNCIL MOTION TRACKING LIST (April,May,June) |
| | 8. | COUNCILLOR COMMENTS |
| | 9. | IN-CAMERA |
| | | In accordance with Section 22(2)(a) acquisition, sale, lease and security of municipal property and Section 22(2)(e) contract negotiations of the <i>Municipal Government Act</i> |
| | 10. | ADJOURNMENT |

2025-06-17 Municipal Council

Summary of Motions

Motion 250617.01 Annapolis County Anti-Poverty and Inclusion Initiative 2

Motion 250617.02 BRCS Trust Award Payments 2

Motion 250617.03 BRCS Trust Award Payments 2

Motion 250617.04 Approve *Bylaw 7 Dogs* 2

Motion 250617.05 Appointment of Development Officer 2

Motion 250617.06 Animal Control Agreements - Annapolis Royal 3

Motion 250617.07 Animal Control Agreements - Middleton 3

Motion 250617.08 Budget Approval - Cyber Security Insurance 3

Motion 250617.09 Approve *Bylaw 8 Noise* 3

Motion 250617.10 Approve *Bylaw 9 Repeal of C3 Water Supply Program Bylaw and C4 Clean Energy Program Bylaw* 3

Motion 250617.11 General Operating Line of Credit 4

Motion 250617.12 Temporary Borrowing Resolution 4

Motion 250617.13 Uranium Mining – Annapolis County 4

Motion 250617.14 Fire Services Recommendation 5

Motion 250617.15 Potential Additional of Lequille Water Customers 5

Motion 250617.16 Transit Agreement 5

Motion 250617.17 Municipal Electoral Boundary Report 6

Motion 250617.18 Bridgetown Sidewalk West 6

Minutes of the regular session of Municipal Council held on Tuesday, June 17, 2025, at 10:00 a.m., at the Municipal Administration Building, 752 St. George St. Annapolis Royal, NS.

Roll Call

- District 1 – Karie-Ann Parsons-Saltzman, present
- District 2 – Jesse Hare, present
- District 3 – Dustin Enslow, Deputy Warden, present
- District 4 – Charles “Chuck” Cranton, present
- District 5 – Lynn Longmire, present
- District 6 – Jon Welch, present
- District 7 – Ted Agombar, present
- District 8 – Nile Harding, present
- District 9 – Gail “Gidget” Oxner, present
- District 10 – Brian “Fuzzy” Connell, present
- District 11 – Diane Le Blanc, Warden, present

Also Present: CAO Chris McNeill; Administrative Clerk – Municipal Clerk Office Kelly Kempton; Director of Finance Angela Anderson; Director of Planning and Inspection Services Linda Bent; Strategic Initiatives Coordinator Alyssa Blais; Director of Corporate Services / Deputy CAO Dawn Campbell; Communications Coordinator Nadine McCormick; Manager of Information and Technology Ben Olsen; and Director of Municipal Operations Jim Young

Disclosure of Interest

None

Order of the Day

To add Municipal Electoral Boundary Report as item 6.2 and Bridgetown Sidewalk West as item 6.3 under New Business.
Moved: Councillor Longmire
Seconded: Councillor Welch
Motion carried

Minutes

Re: 2025-05-20 Regular Minutes

Approved, no errors or omissions

Re: 2025-05-20 Public Hearing Minutes

Approved, no errors or omissions

Re: 2025-05-27 Emergency Council Minutes

Approved, no errors or omissions

COMMITTEE of the WHOLE RECOMMENDATIONS

Re: SR2025-62 Annapolis County Anti-Poverty and Inclusion Initiative

Motion 250617.01 Annapolis County Anti-Poverty and Inclusion Initiative

To support the proposed three commitments of the Anti-Poverty and Inclusion Initiative, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Parsons-Saltzman

Seconded: Councillor Harding

Motion carried

Re: SR2025-63 BRCS Trust Award Payments

Motion 250617.02 BRCS Trust Award Payments

To authorize payment from the Bridgetown School Trust to the Bridgetown Regional Community School in the amount of \$8,893, in accordance with the recommendation of Committee of the Whole

Moved: Councillor Agombar

Seconded: Deputy Warden Enslow

Motion carried

Re: SR2025-63 BRCS Trust Award Payments

Motion 250617.03 BRCS Trust Award Payments

To authorize payment up to \$2,800 for scholarships recipients upon confirmation of attendance at a post-secondary institution, in accordance with the recommendation of Committee of the Whole

Moved: Deputy Warden Enslow

Seconded: Councillor Agombar

Motion carried

Re: SR2025-64 Approve *Bylaw 7 Dogs*

Motion 250617.04 Approve *Bylaw 7 Dogs*

To give first reading to approve *Bylaw 7 Dogs*, pursuant to the recommendation of Committee of the Whole

Moved: Councillor Welch

Seconded: Councillor Longmire

Unanimous consent was given for minor changes to *Bylaw 7 Dogs*.

Motion carried

Re: SR2025-65 Appointment of Development Officer

Motion 250617.05 Appointment of Development Officer

To appoint Ning Liang as Development Officer for the Municipality of the County of Annapolis to administer the Municipality's Land Use Bylaw and Subdivision Bylaw, in accordance with the recommendation of Committee of the Whole.

Moved: Councillor Parsons-Saltzman

Seconded: Councillor Cranton

Motion carried

Re: SR2025-66 Animal Control Agreements – Annapolis Royal

Motion 250617.06 Animal Control Agreements - Annapolis Royal

To authorize for the County of Annapolis to provide dog control services to the Town of Annapolis Royal starting July 1, 2025, and ending March 31, 2030, pursuant to the recommendation of Committee of the Whole

Moved: Councillor Welch

Seconded: Councillor Parsons-Saltzman

Motion carried

Re: SR2025-66 Animal Control Agreements - Middleton

Motion 250617.07 Animal Control Agreements - Middleton

To authorize for the County of Annapolis to provide dog control services to the Town of Middleton starting July 1, 2025, and ending March 31, 2030, in accordance with the recommendation of Committee of the Whole.

Moved: Councillor Parsons-Saltzman

Seconded: Councillor Agombar

Motion carried

Re: SR2025-67 Budget Approval – Cyber Security Insurance

Motion 250617.08 Budget Approval - Cyber Security Insurance

To authorize funding from the Operating Reserve Fund, in the amount of \$10,130, to cover the costs of cyber security insurance with a liability limit of \$2,000,000, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Cranton

Seconded: Councillor Harding

Motion carried

Re: SR2025-69 Approve *Bylaw 8 Noise*

Motion 250617.09 Approve *Bylaw 8 Noise*

To give first reading to approve *Bylaw 8 Noise*, in accordance with the recommendation of Committee of the Whole.

Moved: Councillor Welch

Seconded: Councillor Parsons-Saltzman

Motion carried

Re: SR2025-70 Approve *Bylaw 9 Repeal of C3 Water Supply Program Bylaw and C4 Clean Energy Program Bylaw*

Motion 250617.10 Approve *Bylaw 9 Repeal of C3 Water Supply Program Bylaw and C4 Clean Energy Program Bylaw*

To give first reading to *Bylaw 9 Repeal of C3 Water Supply Program Bylaw and C4 Clean Energy Program Bylaw*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Parsons-Saltzman

Seconded: Councillor Harding

Motion carried

Re: SR2025-73 General Operating Line of Credit

Motion 250617.11 General Operating Line of Credit

To authorize a general borrowing resolution in the amount of \$2 million with Royal Bank of Canada to meet current expenditures for the Municipality of the County of Annapolis for the year ending March 31, 2025, in accordance with the recommendation of Committee of the Whole.

Moved: Councillor Longmire

Seconded: Councillor Oxner

Unanimous consent was given to change the date to March 31, 2026.

Motion carried

Re: SR2025-74 Temporary Borrowing Resolution

Motion 250617.12 Temporary Borrowing Resolution

To authorize the submission of a temporary borrowing resolution (TBR) to the Minister in the amount of \$1,570,000 for capital financing, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Welch

Seconded: Councillor Cranton

Motion carried

Re: Uranium Mining – Annapolis County

Motion 250617.13 Uranium Mining – Annapolis County

To authorize a formal written request for the provincial government to pause before granting any leases for uranium exploration in our county, to allow time for Council and communities to become informed and give input about the potential impacts of uranium on the community be sent to David Bowlby, Chris D’Entremont, Tim Houston, and the Minister of Natural Resources, in accordance with the recommendation of Committee of the Whole.

Moved: Councillor Connell

Seconded: Councillor Parsons-Saltzman

Motion

To move to amend the motion read “To authorize a formal written request for the provincial government to provide council with the provinces information and plan on how safe uranium mining will work, to allow time for Council and communities to become informed and give input about the potential impacts of uranium on the community to be sent to David Bowlby, Chris D’Entremont, Tim Houston, and the Minister of Natural Resources, in accordance with the recommendation of Committee of the Whole.”

Moved: Councillor Hare

Seconded: Councillor Harding

Motion

To move to amend the motion to include the letter be sent to Jill Balser as well.

Moved: Councillor Cranton

Seconded: Councillor Hare

Motion carried

To move to have the motion read “To authorize a formal written request for the provincial government to pause before granting any leases for uranium exploration in our county to provide council with the provinces information and plan on how safe uranium mining will work, to allow time for Council and communities to become informed and give input about the potential impacts of uranium on the community to be sent to David Bowlby, Jill Balser, Chris D’Entremont, Tim Houston, and the Minister of Natural Resources, in accordance with the recommendation of Committee of the Whole.”

Moved: Councillor Agombar

Seconded: Deputy Warden Enslow

Motion carried

Re: 2025-06-09 Fire Services Recommendation

Motion 250617.14 Fire Services Recommendation

To approve a letter of support on behalf of fire services to Minister of Emergency Management, Kim Masland, and to Fire Marshall, Douglas MacKenzie, emphasizing the importance of dependable and consistent training for their membership, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Parsons-Saltzman

Seconded: Councillor Connell

Motion carried

Re: SR2025-71 Potential Additional of Lequille Water Customers

Motion 250617.15 Potential Additional of Lequille Water Customers

To authorize staff to proceed with the process of transitioning 14 remaining Annapolis Royal water customers located in Lequille to the Annapolis County Water Utility, in accordance with the recommendation of Committee of the Whole.

Moved: Councillor Cranton

Seconded: Councillor Parsons-Saltzman

Motion carried

New Business

Re: SR2025-75 Transit Agreement

Motion 250617.16 Transit Agreement

That Council of the Municipality of the County of Annapolis approve entering into the proposed 5-year transit funding agreement with Town of Annapolis Royal.

Moved: Councillor Welch

Seconded: Councillor Cranton

Motion carried

Re: Municipal Electoral Boundary Report

Motion 250617.17 Municipal Electoral Boundary Report

That Council of the Municipality of the County of Annapolis submit an application to Nova Scotia Regulatory and Appeals Board to re-confirm the number of councillors at eleven with slight changes to all electoral districts.

Moved: Councillor Connell

Seconded: Councillor Harding

Recess

A recess was called at 11:13 a.m. to look at the boundary review maps.

The meeting resumed 11:27 a.m. with all councillors present as prior to the recess.

Unanimous consent was given to swap the communities of Lequille and Moschelle on the boundary review map.

Question was called on the motion.

Motion carried (10 in favour; 1 against)

Re: Bridgetown Sidewalk West

Motion 250617.18 Bridgetown Sidewalk West

That Council amend its resolution passed on April 15, 2025, regarding the Granville Street West sidewalk project, by replacing the approved design Option 2 with Option 1A, as outlined in the staff report presented at that time. And further, that Council direct staff to proceed with engineering design and utility coordination based on Option 1A, with no interruption to the current planning and scheduling timeline for the project.

Moved: Deputy Warden Enslow

Seconded: Councillor Agombar

Motion carried (6 in favour; 5 against)

Recess

A recess was called at 12:17 p.m. for a lunch break.

The meeting resumed at 1:12 p.m. with all councillors present as prior to the recess.

Council Motion Tracking List (March, April, May)

Reviewed for information

Councillor Comments

District 1 – Councillor Parsons-Saltzman extended greetings from District 1. She noted the warmer weather has allowed the start of hay making in the valley. Councillor Parsons-Saltzman congratulated all the community groups who had received grants and thanked the volunteers within these groups. She

stated that the Melvin Square Hall would be holding Canada day events on July 1, 2025, starting at 11:15 a.m. She encouraged everyone to get out to enjoy some Canada Day events within Annapolis County.

District 2 – Councillor Hare stated that he has heard concerns regarding the first reading of the noise bylaw. He noted that he would be out in the community talking to constituents about this bylaw and the proposed changes to planning documents.

District 3 – Deputy Warden Enslow extended greetings from District 3. He noted that we are starting to see some sunny weather but hoped for a good summer with a mixture of both sun and rain. Deputy Warden Enslow noted that line dancing classes are held each Saturday evening at the Bridgetown Legion from 7:00-8:00 p.m. He stated the Inglewood Community Hall located on Bay Road will be holding a fish and chip take out on June 29, 2025. Deputy Warden Enslow commented that the Lions Club big breakfast at the Legion is scheduled for July 1, 2025. He noted that both Bridgetown and Port Lorne will be hosting all day events on Canada Day. He thanked all the community members for all they do for these events.

District 4 – Councillor Cranton extended greetings from District 4. He attended the Wildfire Community Preparedness event at the Lower Granville Hall. He noted there were many organizations in attendance, including Annapolis REMO, Annapolis Fire Department, Seniors Safety, Salvation Army, Ground Search & Rescue plus many more. He stated that he had attended many other events as well. He commented that there would be many Canada Day events happening within Annapolis County. Councillor Cranton thanked the CAO, Chris McNeill, for all his great work and wished him the best of luck in his next adventure.

District 5 – Councillor Longmire extended greetings from District 5. She recognized June as National Indigenous History Month and June 21st as National Indigenous Peoples Day. She noted the past few weeks have been busy as she attended many wonderful events.

Councillor Longmire mentioned the following upcoming events in District 5:

Lower Granville Hall

- Indoor walking Monday's at 10:00 a.m.
- Tai Chi held the 1st and 4th Thursday at 11:00 a.m.
- Dugas Du Monde Exhibit Sunday at 6:00 p.m.

Young's Cove Community Hall

- Friday night jam session at 7:00 p.m.
- First Aid training June 21, 2025, from 10:00 a.m. – 5:00 p.m.
- Monday morning coffee and muffins

Councillor Longmire noted that Young's Cove Fundy Community Hall was successful in their grant for an AED through the Giant Tiger and Red Cross program. She thanked Food for Shore and Belle's Blessing Pantry for continuing to help feed the local communities. She stated that the New Horizons Hall have been working hard on their renovations and hosting musical events/jam sessions on Monday evenings. She noted that the Port Royal Lighthouse Association was chosen for the Nova Scotia Heritage Trust Award. The awards committee selected Schafner Point Lighthouse for this award. She encouraged residents to pick up some local strawberries at Bayside Farms on McKenzie Mountain Road. Councillor Longmire mentioned that MareGod Centre in Victoria Beach will be hosting a build your own cabin event on June 23, 2025, from 10:00 a.m. – 4:30 p.m. She encouraged everyone to be mindful of more activity

on our roads as school begins to wind down. Children will be out walking, riding bicycles and so much more. She thanked CAO, Chris McNeill, for his outstanding commitment to Annapolis County. She was grateful for his wisdom, dedication to detail and extensive understanding of municipal business. She wished everyone a wonderful summer.

District 6 – Councillor Welch attended the Federation of Canadian Municipalities conference. He noted many of the challenges faced in Annapolis County, such as housing, infrastructure renewal, and access to services are shared across rural Canada. Councillor Welch commented that he has been reconnecting with residents and spending time in some of our beautiful public spaces. He pointed out the beaches around the Annapolis Basin, particularly Cornwallis Park, Clementsport and Deep Brook are being enjoyed by both locals and visitors. He wished to see improvements to access and signage in these areas. Councillor Welch encouraged everyone to visit local farmers' markets. He noted that these markets are community hubs that support small producers and keep rural economies moving. He mentioned that he continues to work with community groups on various issues, from land use needs to accessibility concerns and ongoing infrastructure questions.

District 7 – Councillor Agombar extended greetings from District 7. He noted that it had been a busy month in Annapolis County. He commented on all the lush greenery. He participated in the flag raising ceremony at the sports hub hosted by the IDEA Advisory Committee to begin Accessibility Week. Councillor Agombar attended the FCM conference in Ottawa. He mentioned that James House had completed its main project to have all electrical systems upgraded. He noted that they were able to hold their AGM at the James House. Councillor Agombar mentioned attending the PAC meeting on June 16, 2025. He commented on the three track meets held at the Sports Hub in Bridgetown during the month of May. He noted the huge impact these events had on local businesses in Annapolis County. He stated that Eastlink was on site to showcase Bridgetown and area. Lots of positive comments were received. He noted that the hub has seen a variety of new activities this spring, such as flag football and lacrosse. He mentioned that Jenna Martin Evans would be offering free clinics for young athletes on July 20, 2025. He noted that they are working on a solution for more storage at the hub.

District 8 – Councillor Harding extended greetings from District 8. He noted that the start of the summer season is a busy time. He commented that he is pleased that the weather has started to turn favorable. He encouraged everyone to get outdoors when they are able. Councillor Harding attended a tour of the Bear River Health Clinic. He noted that the board of directors were incredibly dedicated and had created a space for practitioners of all types. He also attended both Boundary Review Meetings in District 8. He commented that the information was well presented and received by the public. He thanked the CAO and staff for making these meetings possible. He felt the members of the public were able to make an informed decision. He noted that school will soon be out for the summer. He encouraged everyone to keep an eye out for the children. Councillor Harding offered a thank you to CAO, Chris McNeill for all he has done.

District 9 – Councillor Oxner extended greetings from District 9. She noted that Nictaux and surrounding areas have been busy with various clean up projects. She commented that there have been some challenges with the playground in the Lorcon subdivision being vandalized. Councillor Oxner reminded

everyone that the food banks are always in need of support. She stated that the community halls are busy with fundraising events. She encouraged residents to get out and enjoy the activities in Annapolis County. She offered a thank you to the CAO.

District 10 – Councillor Connell extended greetings from District 10. He attended the Village of Lawrencetown AGM where financial statements were presented. He stated that the museum would be opening their doors during the farm markets held at the exhibition grounds. Councillor Connell noted the annual strawberry supper would be held on June 21, 2025, at the Inglisville Community Hall. He stated the plaquing ceremony would be held on June 25, 2025, at the Whitman Cemetery. Councillor Connell encouraged everyone to get out and attend the many events happening at the exhibition grounds in Lawrencetown each weekend. These events include horse pulls, ox pulls and light horse events. He commented that Springfield Fire Hall would be holding a breakfast on June 28, 2025. He noted that the motorcycle enthusiasts might be interested in knowing that the devil’s half acre is taking place this coming weekend. Councillor Connell thanked CAO, Chris McNeill, for all his hard work. He wished him the best of luck in his next role.

District 11 – Warden LeBlanc stated that the Three River Community Center are holding karate sessions and Zumba classes on Thursdays and Saturdays. She encouraged everyone to check the Facebook page for events taking place at the center. Warden Le Blanc noted that June is an important month. Grade five students are excited to begin high school. Seniors are excited for their high school journey to end and to begin new adventures. She congratulated all the Grads and their parents on the work well done. Warden Le Blanc thanked CAO, Chris McNeill. She expressed the pleasure it was to be able to work with him. She wished him all the best.

In-Camera (1:42 p.m.)

To meet in-camera in accordance with Section 22(2)(e) contract negotiations of the *Municipal Government Act* and Section 22(2)(f) litigation or potential litigation of the *Municipal Government Act*.

Moved: Councillor Oxner

Seconded: Councillor Welch

Motion carried

The meeting resumed at 2:05 p.m. will all councillors present as prior to the in-camera session.

Adjournment

The Warden declared the meeting adjourned at 2:05 p.m.

Warden

Recording Secretary, Administrative Clerk
Municipal Clerk Office

Minutes of the special session of Municipal Council held on Monday, June 23, 2025, at 7:00 p.m., at the Municipal Administration Building, 752 St. George St. Annapolis Royal, NS.

Remarks

Introductory remarks by Mayor Corkum

Roll Call

- District 1 – Karie-Ann Parsons-Saltzman, present
- District 2 – Jesse Hare, present
- District 3 – Dustin Enslow, Deputy Warden, present
- District 4 – Charles “Chuck” Cranton, present
- District 5 – Lynn Longmire, present
- District 6 – Jon Welch, present
- District 7 – Ted Agombar, present
- District 8 – Nile Harding, present
- District 9 – Gail “Gidget” Oxner, present
- District 10 – Brian “Fuzzy” Connell, present
- District 11 – Diane LeBlanc, Warden, present

Also Present: CAO Chris McNeill; Director of Corporate Services / Deputy CAO Dawn Campbell; and Manager of Information and Technology Ben Olsen

Order of the Day

Approved as circulated

Disclosure of Interest

None

Presentation

Dan McDougall provided the background of pilot governance model board since 2021. Current agreement for pilot expires at the end of June. Proposed agreement to replace pilot:

- Valley Regional Services (8 parties)
- Valley Waste (7 parties)
- Kings Transit (7 parties)

The new board is proposed to consist of 8 directors with alternates. Most business will be conducted by majority votes of the members. Special resolutions must pass by majority and must include the Director from Kings County. Budgets will be submitted to CAO’s for consultation before submission to the Board for approval.

Dispute resolution on general matters will have mediation first and, if unresolved, may go to arbitration. If a dispute occurs regarding the budget, and if Kings County is one of the members voting against the budget, there will be 30 days for Kings County to submit a new, proposed budget.

The funding formula for Valley Waste will be based upon 50% uniform assessment and 50% population. The funding formula for Kings Transit shall be based upon 1 /3 dwelling units; 1/3 capped taxable assessment within 1 kilometre of transit corridor; and 1/3 driving time.

Questions of Clarification

There were no questions for clarification.

Debate and Resolutions

That Council adopt the new Inter-Municipal Service Agreement for Valley Regional Services, which is substantively the same except for minor differences in form, as recommended by the Board of Directors of the Interim Intermunicipal Service Agreement on June 11, 2025, on the condition that the Councils of the other intended parties to the new Agreement also adopt the Agreement.

Moved: Deputy Warden Enslow

Seconded: Councillor Agombar

Motion carried unanimously

That Council adopt the amended IMSA for the Kings Transit Authority, which is substantively the same except for minor differences in form, as recommended by the Board of Directors on the Interim Intermunicipal Service Agreement on June 11, 2025, on the condition that the Councils of the other intended parties to the amended Agreement also adopt the Agreement.

Moved: Councillor Longmire

Seconded: Councillor Oxner

Motion carried unanimously

That Council adopt the amended IMSA for the Valley Regional Solid Waste-Resource Management Authority, which is substantively the same except for minor differences in form, as recommended by the Board of Directors of the Interim Intermunicipal Service Agreement on June 11, 2025, on the condition that the Councils of the other intended parties to the amended Agreement also adopt the Agreement.

Moved: Councillor Agombar

Seconded: Councillor Parsons-Saltzman

Motion carried unanimously

Adjournment

The Warden declared the meeting adjourned at 7:51 p.m.

Warden

Dawn Campbell, Recording Secretary

Minutes of the special session of Municipal Council held on Tuesday, July 08, 2025, at 1:00 p.m., at the Municipal Administration Building, 752 St. George St. Annapolis Royal, NS.

Roll Call

- District 1 – Karie-Ann Parsons-Saltzman, present
- District 2 – Jesse Hare, present
- District 3 – Dustin Enslow, Deputy Warden, present
- District 4 – Charles “Chuck” Cranton, present
- District 5 – Lynn Longmire, present
- District 6 – Jon Welch, present via Teams
- District 7 – Ted Agombar, present
- District 8 – Nile Harding, present
- District 9 – Gail “Gidget” Oxner, present
- District 10 – Brian “Fuzzy” Connell, present
- District 11 – Diane Le Blanc, Warden, present via Teams

Also Present: Director of Corporate Services / Deputy CAO Dawn Campbell; Deputy Clerk Kelly Kempton; Human Resources Coordinator Kate McLean; Manger of Information Technology Ben Olsen; IT Intern Leon Wasiliew

Disclosure of Interest

None

Order of the Day

To amend the order of the day by adding Appointment of Interim Chief Administrative Officer as New Business.

Moved: Councillor Connell

It was agreed by unanimous consent to approve the order of the day as amended.

New Business

Re: Appointment of Interim Chief Administrative Officer

In accordance with Section 28 of the Municipal Government Act, that Municipal Council delegate authority and responsibilities of the Chief Administrative Officer to Deputy CAO Dawn Campbell on a temporary basis until a new Chief Administrative Officer undertakes these duties.

Moved: Councillor Connell

Seconded: Councillor Longmire

Motion carried

In-Camera (1: 10 p.m.)

To meet in-camera in accordance with Section 22(2)(c) personnel matters and Section 22(2)(f) litigation or potential litigation of the *Municipal Government Act*.

Moved: Councillor Oxner

Seconded: Councillor Parsons-Saltzman

Motion carried

The meeting resumed at 5:07 p.m with all councillors present as prior to the in-camera session.

Adjournment

The Deputy Warden declared the meeting adjourned at 5:07 p.m.

Warden

Recording Secretary, Administrative Clerk
Municipal Clerk Office



COUNTY of ANNAPOLIS
NATURALLY ROOTED

BOARDS and COMMITTEES Recommendations

AdHoc, Standing, and Advisory Committees

To: Municipal Council
Meeting Date: July 15, 2025
Prepared By: Kelly Kempton, Deputy Clerk
Subject: **2025-07-08 Committee of the Whole Recommendations**

RECOMMENDATIONS:

5.1 SR2025-77 Ecological Forestry Initiative – Graywood Woodlot

To proceed with the proposed ecological harvest and associated access improvements, pursuant to the recommendation of Committee of the Whole.

5.2 SR2025-78 Traffic Authority Policy Appointment Update

To approve *Policy 106 Municipal Traffic Authority*, seven-day notice given on July 08, 2025.

5.3 SR2025-79 Approve *Bylaw 10 Livestock*

To give first reading to approve *Bylaw 10 Livestock*, in accordance with the recommendation of Committee of the Whole.

5.4 SR2025-80 Extended Bylaw Enforcement Agreement – Town of Middleton

To authorize an agreement for the County of Annapolis to provide extended bylaw enforcement services to the Town of Middleton starting no later than September 1, 2025, and ending March 31, 2030, pursuant to the recommendation of Committee of the Whole.

5.5 SR2025-81 Approve *Policy 113 Public Participation*

To approve *Policy 113 Public Participation*, seven-day notice given on July 08, 2025.

5.6 Road Conditions

To forward a letter to the Nova Scotia Federation of Municipalities (NSFM) expressing concern about road safety in Annapolis County resulting from insufficient funding allocated to the Department of Public Works and echoing concerns expressed by other area municipalities, in accordance with the recommendation of Committee of the Whole.

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL	POLICY 113
PLANNING AND DEVELOPMENT	Public Participation Policy

1. GENERAL

This policy is referred to as the “**Public Participation Policy**”.

2. AUTHORITY FOR POLICY

Section 190(c) of the *Municipal Government Act* states that the purpose of this part of the MGA is to establish a consultative process to ensure the right of the public to have access to information and to participate in the formulation of planning strategies and by-laws, including the right to be notified and heard before decisions are made pursuant to this Part.

Section 204 of the *Municipal Government Act* states that

(1) A council shall adopt, by policy, a public participation program concerning the preparation of planning documents.

(2) A council may adopt different public participation programs for different types of planning documents.

(3) The content of a public participation program is at the discretion of the council, but it shall identify opportunities and establish ways and means of seeking the opinions of the public concerning the proposed planning documents.

3. DEFINITIONS

Terms used in this policy shall have the same meaning as in the *Municipal Government Act*, or as their context applies according to a dictionary of the Canadian language, except as follows:

“public participation” means an opportunity afforded to members of the public who live or own property in Annapolis County to provide comments, feedback, input, suggestions, or recommendations, either in favour of or against, any proposed Municipal Planning Strategy or Land use Bylaw changes or amendments, including applications for a re-zoning or text amendment **or development agreement**, and does not include a Public Hearing.

4. PUBLIC PARTICIPATION PROCESS

a. Public Information Meetings

Prior to any review of final drafts of Municipal Planning Strategy (MPS) or Land Use Bylaw (LUB) amendments, re-zonings, development agreements or proposed new MPS or LUB full updates being reviewed by Planning Advisory Committee, the Municipality shall hold one or more public information meetings.

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL		POLICY 113
PLANNING AND DEVELOPMENT	Public Participation Policy	

~~All public information meetings shall be advertised by the Municipal Clerk, with such notice(s) being placed in a newspaper circulating in the municipality with the first of any such notices appearing at least seven (7) days before the beginning of the public information program.~~

All public information meetings shall be advertised by the Municipal Clerk, with such notice(s) being placed on the municipality's website and social media platforms with the first of any such notices appearing at least seven (7) days before the beginning of the public information program.

~~In addition to mandatory newspaper advertisements, the municipality may also publish notice of such public information meetings on its website, social media platforms, other locally available publications or sites, where the document relates to one specific area by unaddressed admail to that area, and where the planning documents relate to a county-wide document, on a local radio station.~~

In addition to mandatory website advertisements, the municipality **will** may also publish notice of such public information meetings in a newspaper circulating in the municipality. **The municipality may also advertise in other** locally available publications or sites, where the document relates to one specific area by unaddressed admail to that area, and where the planning documents relate to a county-wide document, on a local radio station.

At public information meetings, members of the public who are residents of Annapolis County, or who own property in Annapolis County, as welcome to make respectful comments and seek clarification on the documents from municipal staff or municipal consultants.

During public information sessions, those eligible to make comments are welcome to speak more than once after each person who wishes to speak has been provided an opportunity to speak once.

Public information meetings may be held at one or more geographic locations considering the geographic impact of the documents under consideration, and supplemental information meetings may be held on-line.

b. Public Hearings

The Municipality shall hold formal public hearings in all cases when required by the *Municipal Government Act* or other legislation.

All public hearings shall be chaired by the Warden, or their designate, and shall take place in the municipal office, or some other suitable location nearest to the

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL		POLICY 113
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municipal office that contains the required space for the meeting.

5. MEETING RECOGNITION

Written records of all meetings held as part of the public information process shall be kept by municipal staff.

Upon the completion of all public information meetings, staff or a municipal consultant shall provide a summary document to Planning Advisory Committee of the comments received that require a review for potential changes. This document shall include comments by municipal staff or the municipal consultant concerning whether the input is supported at least in part with any proposed changes noted, or if not supported, the reasons for.

Planning Advisory Committee shall consider the revised draft of the proposed document(s) at their first meeting afterwards and agree upon a final draft to take to a formal Public Hearing when required.

All approved meeting minutes, and records of the public information meetings shall be open to the public except as expressly prohibited by law, or not yet approved by the Planning Advisory Committee.

6. PURPOSE OF PUBLIC INFORMATION MEETINGS

The purpose of Public Information Sessions shall be to provide information to members of the public about proposed changes to municipal planning documents and to seek feedback on the proposed changes prior to the final draft documents being forwarded to Planning Advisory Committee for review and the start of formal Public Hearings. Specifically, the public information meetings may:

- a. Review applications for re-zonings, text and bylaw amendments, and other planning matters that are required by law, allowing opportunities for the applicant to comment and explain their reasons for the application or proposal.
- b. Review draft Municipal Planning Strategies and Land Use Bylaws amendments being proposed by municipal staff or municipal consultants, while providing background information and context for the proposed changes.
- c. Review application and review processes, including required submission information and approval process going forward for planning changes.

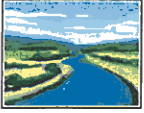
MUNICIPALITY OF THE COUNTY OF ANNAPOLIS POLICY AND ADMINISTRATION MANUAL		POLICY 113
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- d. Document and record public feedback received during information meetings and forward the comments and staff responses to Planning Advisory Committee.

10. REPEAL

Policy 113 Public Participation, adopted by Municipal Council of the County of Annapolis on April 17, 2024, is hereby repealed.

<p>Annotation for Official Policy Book</p> <p>I certify that this policy was adopted by Municipal Council as indicated below:</p> <p><i>Seven (7) Day Notice</i>..... PENDING July 8, 2025</p> <p><i>Council Approval</i> PENDING July 15, 2025</p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 60%;"> <p>_____</p> <p>Chief Administrative Officer</p> <p style="text-align: center;">At Annapolis Royal Nova Scotia</p> </div> <div style="width: 35%; text-align: right;"> <p>Date</p> <p><u>PENDING</u></p> </div> </div>	
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INFORMATION REPORT

Report To: Municipal Council
Meeting Date: July 15, 2025
Prepared By: Angela Anderson, CPA, Director of Finance
Report Number: IR2025-82 Municipal Profile and Financial Condition Report
Subject: **Municipal Profile and Financial Condition Report**

ORIGIN

Annually, the province issues a financial condition report based on the financial statements and financial information return submissions. This report summarizes the key indicators of the 2022/23 report.

BACKGROUND

The financial condition report includes various financial and affordability measures that assess the financial health and risks for the municipality. This has always been presented in a “house” formation with the base, structure, and roof.

In prior years the financial condition report included some red blocks in the iconic house. These are indicators that pose financial risk to the municipality. In 2022/23, all these high-risk items have been eliminated and most of the indicators in the house are low risk (green).

DISCUSSION

The overall assessment for the municipality is low risk which means while it may face challenges, it is considered low risk for financial instability when all indicators are considered.

The table below is a discussion of the change in financial indicators and the implications to the municipality.

Financial Indicator	2021/22	2022/23	Change	Implication(s)
Reliance on a single business institution	2.2%	2.2%	-	The largest institution represents 2.2% of uniform assessment, therefore showing no vulnerability.
3-year change in tax base* (3-year CPI 13.3%)	8.1%	8.4%	0.3%	Assessment base is increasing less than the increase in cost of living. Suggests moderate risk of supporting increased cost of providing services.
Residential Tax Effort	2.2%	2.4%	0.2%	Less than 4% is low risk and represents the ability to raise taxes

Financial Indicator	2021/22	2022/23	Change	Implication(s)
				considering median household income.
Uncollected Taxes	4.1%	5.0%	0.9%	Collection rates remain high with less than 10%. The slight increase is expected due to increasing assessment and implications of COVID, and not of concern.
Operating Reserve	29.9%	36%	6.1%	Demonstrates the ability to set aside monies to respond to unforeseen risks. Low risk is anything greater than 20%.
Debt Service Ratio	2.3%	2.1%	(0.2%)	2.1% of own source revenue is spent on principal and interest payments. There is room for debt financing.
Outstanding Operating Debt	13.3%	0.0%	(13.3%)	This is bank indebtedness (overdraft) and the municipality has not been in overdraft at year-end since 2021/22.
Undepreciated Assets	58.0%	59.9%	1.9%	Greater than 50% is low risk. Increasing figures here represent a greater portion of the assets are being replaced.
Reliance on government transfers	9.7%	5.4%	(4.3%)	The municipality is not reliant on other levels of government to meet its service obligations. Anything below 15% is low risk.
# of deficits in the last 5 years*	2	1	(1)	The remaining deficit is from 2019/20. This can be mitigated in the future to ensure no deficits. As of 2025/26 this will no longer be reported.
Liquidity*	1.3	1.2	(0.1)	Ability to use financial assets to cover financial liabilities. 1.5 represents low risk. As long as the

Financial Indicator	2021/22	2022/23	Change	Implication(s)
				figure is greater than 1 that is a good sign.
Combined Reserves	53.7%	72.1%	18.4%	Appearance that the municipality has adequate reserves. This includes all reserves and amortization expense. Amortization expense does not reflect capital asset replacement costs.

*These indicators are yellow and indicate moderate risk.



FINANCIAL IMPLICATIONS

There are no direct financial implications resulting from this report. The key indicators suggest the municipality is in good financial health and has been improving annually since 2020/2021.

Indicators are often reviewed and determine the municipality's ability to borrow, respond to extraordinary circumstances, and reasonability to its ratepayers.

POLICY IMPLICATIONS

NA

ATTACHMENTS

22-23 Financial Condition Report

Prepared by:

Angela Anderson, CPA, Director of Finance

Approved by:

Approval Date:



Dawn Campbell
Interim Chief Administrative Officer



Municipal Report



Municipality of the County of Annapolis

Department of Municipal Affairs

Municipal Profile and
Financial Condition Indicators Results
2022-23

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Introduction

The Department of Municipal Affairs compiles municipal indicators on behalf of the Nova Scotia Government and the Association of Municipal Administrators of Nova Scotia (AMANS) that focus on three areas:

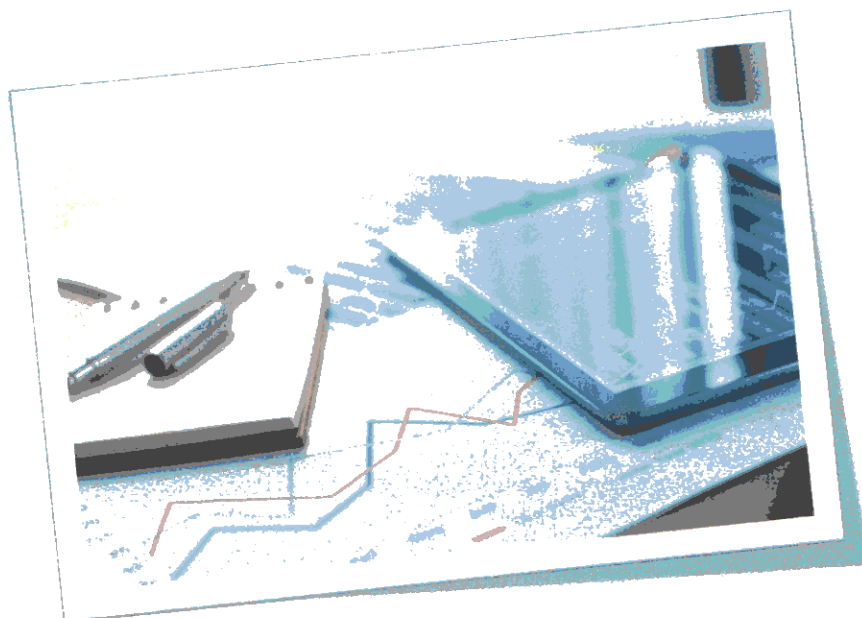
- financial matters;
- administration of the municipality; and
- characteristics of the community.

This report creates a snapshot from those financial and demographic statistics to help community members and decision makers better understand:

- the municipality in which they live;
- the municipality's key characteristics; and
- the municipality's financial risks.

For example, the snapshot makes it easy to:

- compare the Three-Year Change in Tax Base indicator to understand the municipality's revenue growth in comparison to cost of living; and
- use the change in population to indicate whether a community's population is growing or declining and its potential impact on municipal revenues and expenses.



Chapter 1 - Municipal Profile

Municipalities are diverse and operate within unique demographic and economic characteristics. These characteristics have a significant impact on municipal performance and subsequent strategies required to ensure a sustainable environment. This chapter outlines the unique demographic and economic characteristics of the Municipality, specifically its composition, population trends, demographics, median household income levels, employment rates, and educational attainment. The municipal profile trends could have impacts on the current and potential future tax base for a municipality.



Municipal Profile - Highlights

About the Municipality

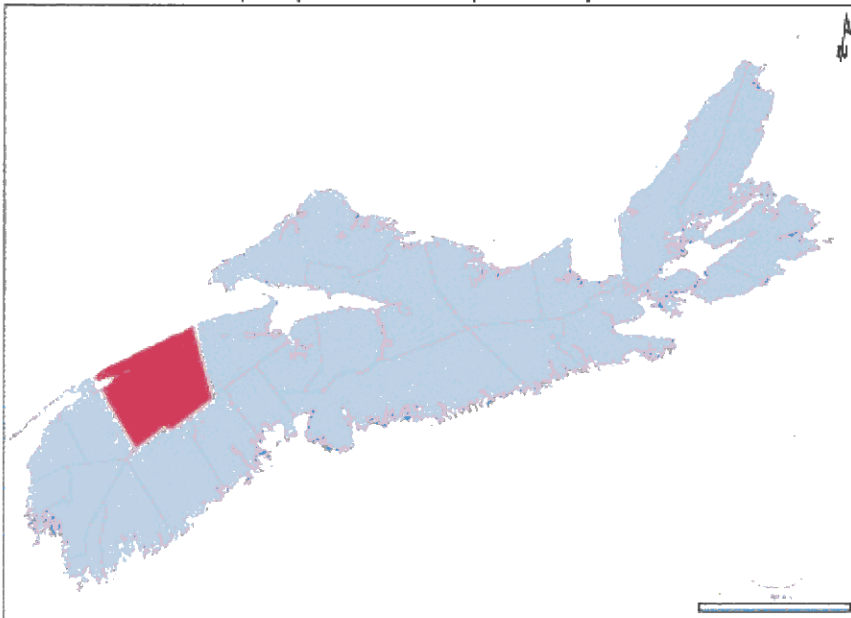
Located in: Annapolis County

Approximate size: 3,172 km²

Number of dwellings*: 10,810

Government: 11 Elected councillors (including the Warden)

Nova Scotia Municipality of the County of Annapolis



*Number of Dwellings Data Source: 2022 Property Valuation Services Corporation filed roll

Municipal Profile - Highlights

Population Highlights

Municipal Population 2021 Census:	18,834
Percent of Provincial population:	1.96%
Municipal Population 5-year trend:	3.19%
County's 5-year trend:	4.46%

Since the last census in 2016, **582** more people live in the Municipality

Population Change from 2016 to 2021

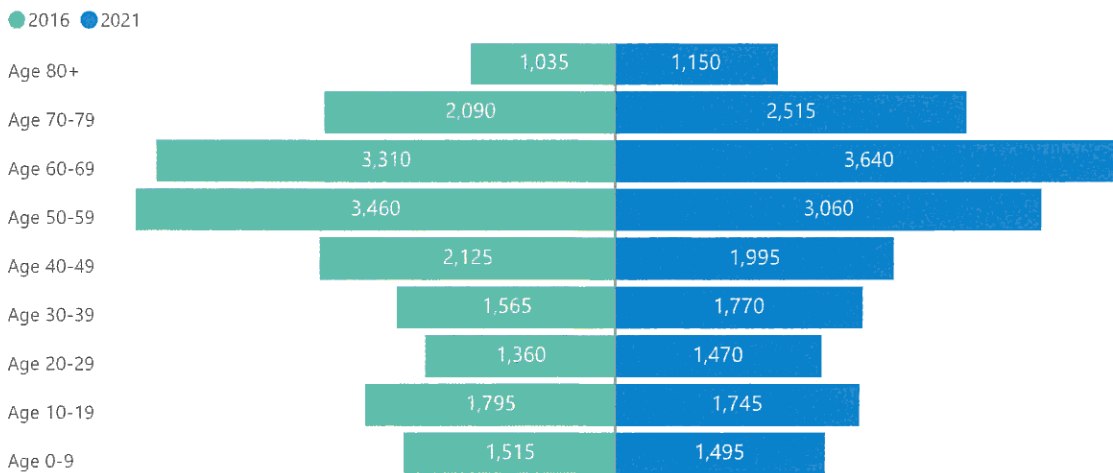


Figure 2 - Population Change from 2016 to 2021 (rounded to nearest five). Source: Statistics Canada

Municipal Profile - Highlights

Population Trends

20-year trend: Declining (supported by Figure 3 below)

Highest Age Bracket: 60-69 years of age (supported by Figure 4 below)

Population Trend from 2001 to 2021

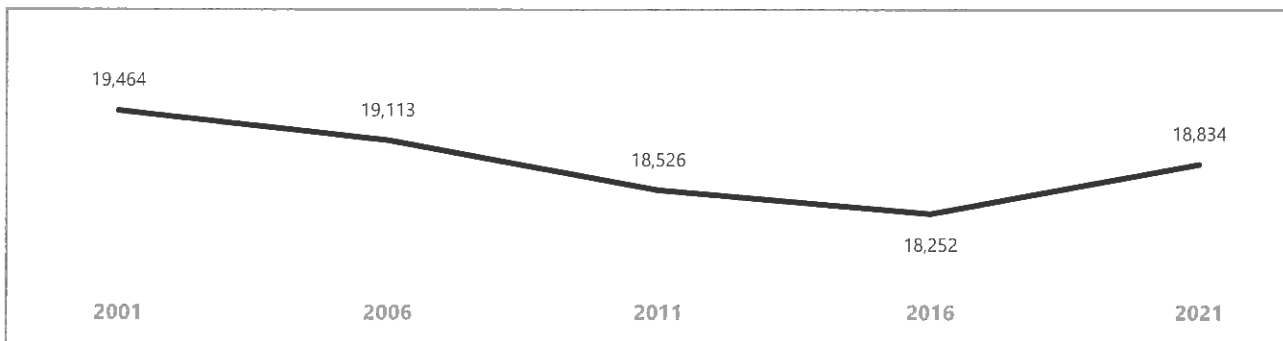


Figure 3 - Population from 2001-2021. Source: Statistics Canada

Population Change from 2016 to 2021

Year ● 2016 ● 2021

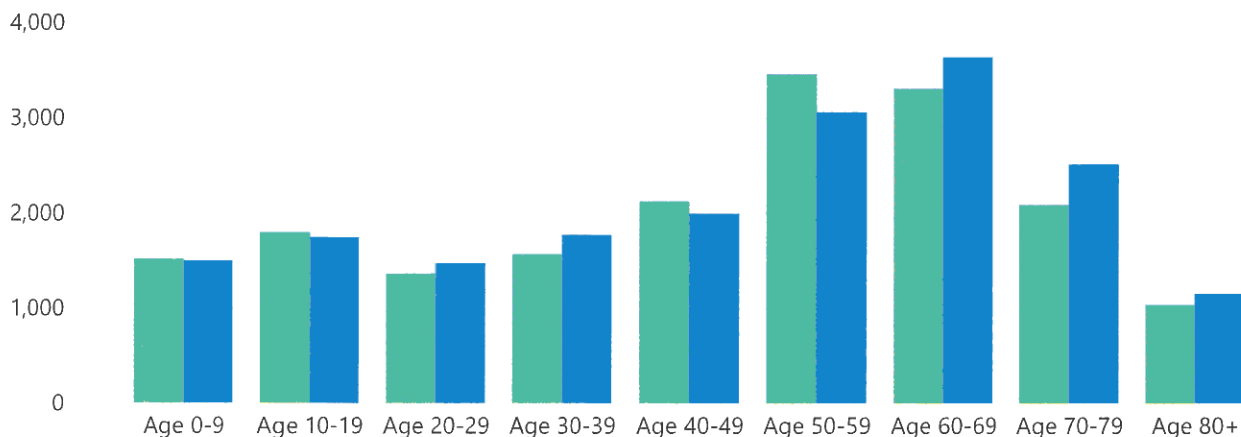


Figure 4 - Population by Age Group from 2016 to 2021. Source: Statistics Canada

Municipal Profile - Highlights

Population Comparison

Comparison of the Municipality of the County of Annapolis vs. the Rural Average

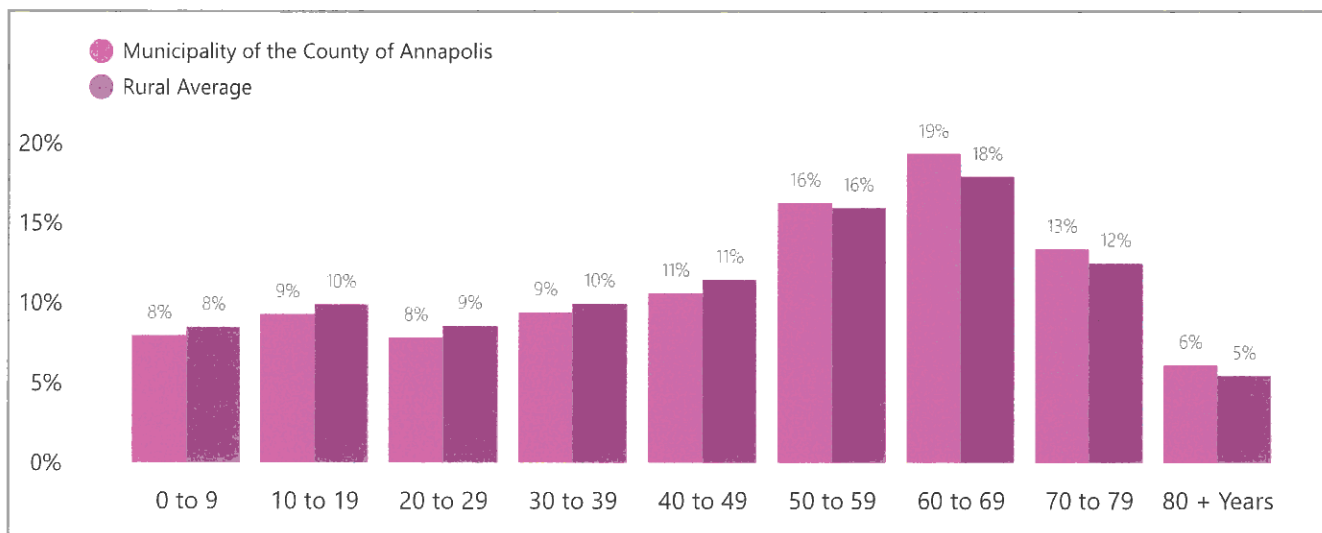


Figure 5 - Population by Age Group. Source: Statistics Canada

Comparison of the Municipality of the County of Annapolis vs. the Provincial Average

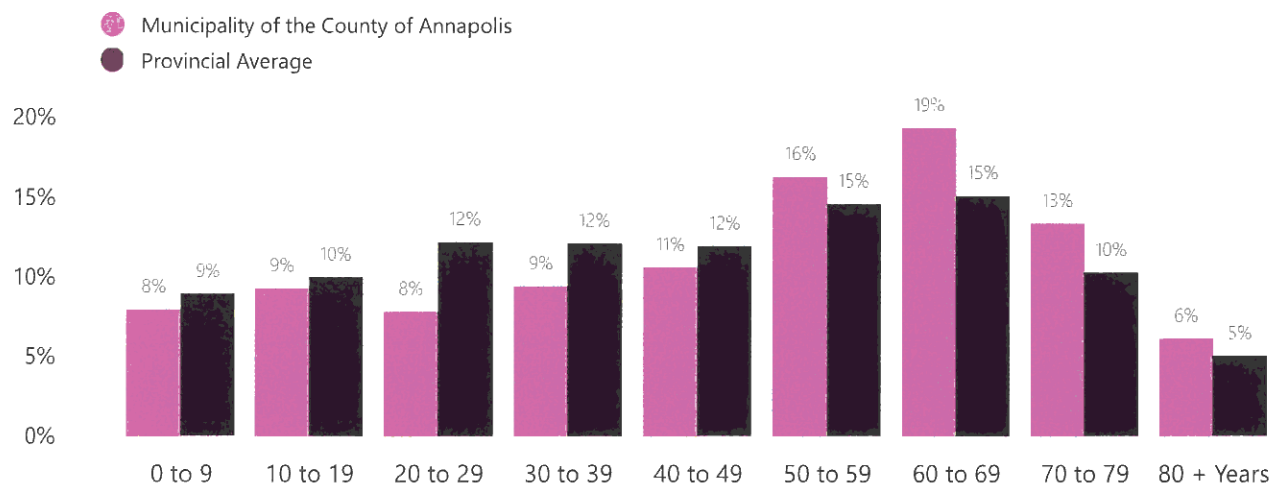


Figure 6 - Population by Age Group. Source: Statistics Canada

Municipal Profile - Highlights

Age Group Comparison

Population Age Groups

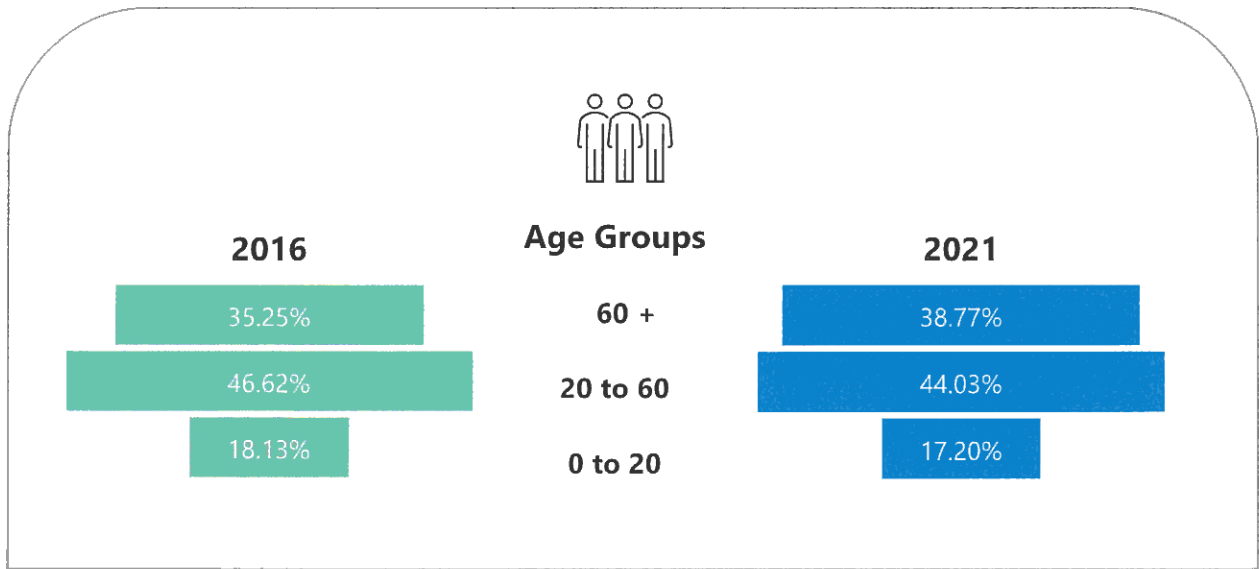


Figure 7 - Population by Age Group 2016 vs 2021. Source: Statistics Canada

Generational Groups

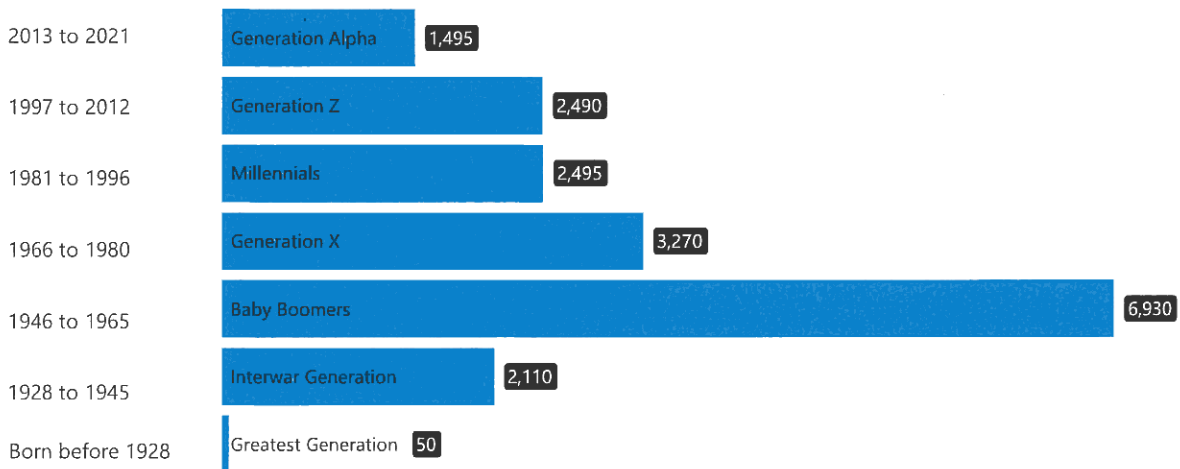


Figure 8 - Population by Generation for 2021 (rounded to nearest five). Source: Statistics Canada

Municipal Profile - Highlights

Population Outlook

Population Trend 2001 to 2021 (Actuals) and 2022 to 2023 (Estimates) Municipality of the County of Annapolis

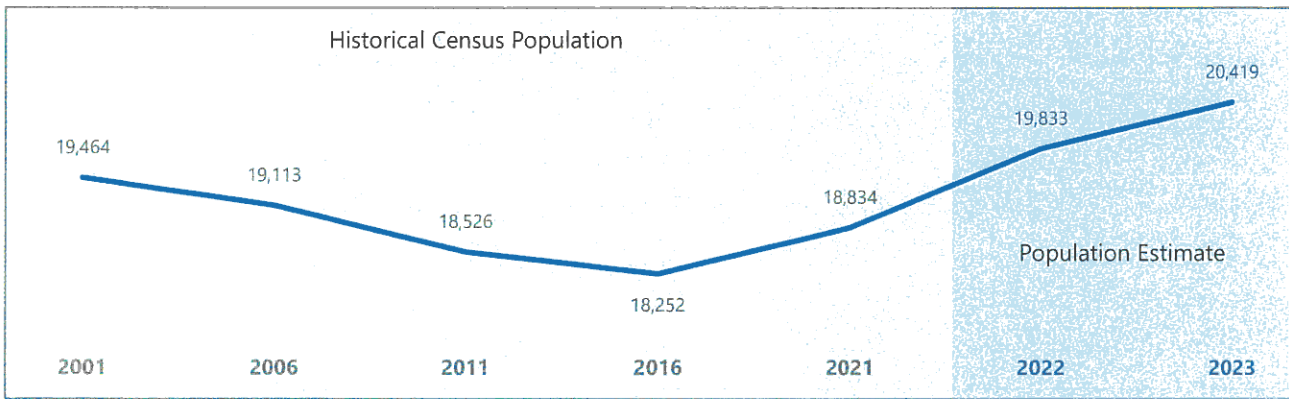


Figure 9 - Historical population from 2001 to 2021 is based on census data. Population estimates for July 1, 2023 are based on the projections released May 22, 2024 Source: Statistics Canada

Population Trend 2001 to 2021 (Actuals) and 2022 to 2023 (Estimates) Nova Scotia

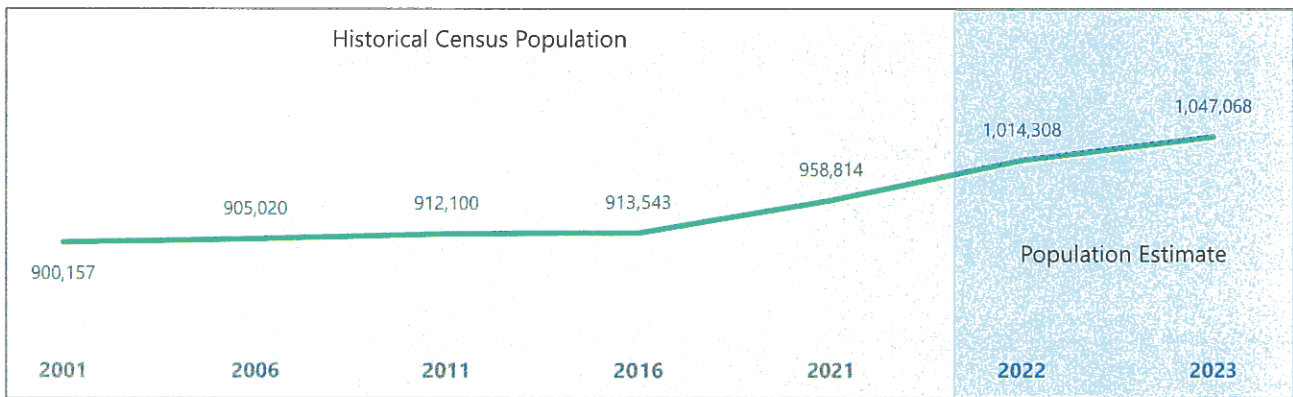


Figure 10 - Historical population from 2001 to 2021 is based on census data. Population estimates for July 1, 2023 are based on the projections released May 22, 2024 Source: Statistics Canada

Municipal Profile - Highlights

Economic Indicators

Along with population trends, employment rates and median household income are important economic indicators. Education levels can also play a crucial role in economic and social progress and can help improve income distribution. These factors provide an indication of the wellbeing of the economy and labour force. The educational level noted in the chart below represents the percentage of population, aged 15 and over, who have education beyond a high school diploma.

	2016 Census	2021 Census	+/-	Provincial Average
Median household Income:	\$49,589	\$58,500	\$8,911	\$61,724
Employment rate:	46.5%	45.8%	-0.7%	46.2%
Education level:	50.4%	50.7%	0.3%	50.5%

Figure 11 - 2021 Census; Source: Statistics Canada

- Median household Income: Municipality of the County of Annapolis median household income increased since 2016.
- Employment rate: The employment rate at the Municipality of the County of Annapolis decreased since 2016.
- Education level: The education level at the Municipality of the County of Annapolis increased since 2016.

Chapter 2 - Assessment Information

Since property taxes are a primary source of revenue for most municipalities, special emphasis has been placed on reviewing assessment trends. For more information about the following financial indicators, please refer to Chapter 4 - Financial Condition Indicators.

Three-year change in Tax Base (Uniform Assessment¹): 8.4% Growth is not keeping pace with the cost of living (Moderate risk)

Reliance on a Single Business or Institution: 2.2% Not dependent (Low Risk)

Residential Tax Effort: 2.4% Has some flexibility (Low Risk)

The line graphs below show the five-year trend of residential and commercial portion of the municipality's taxable assessment.

Residential and Resource Taxable Assessment Trend

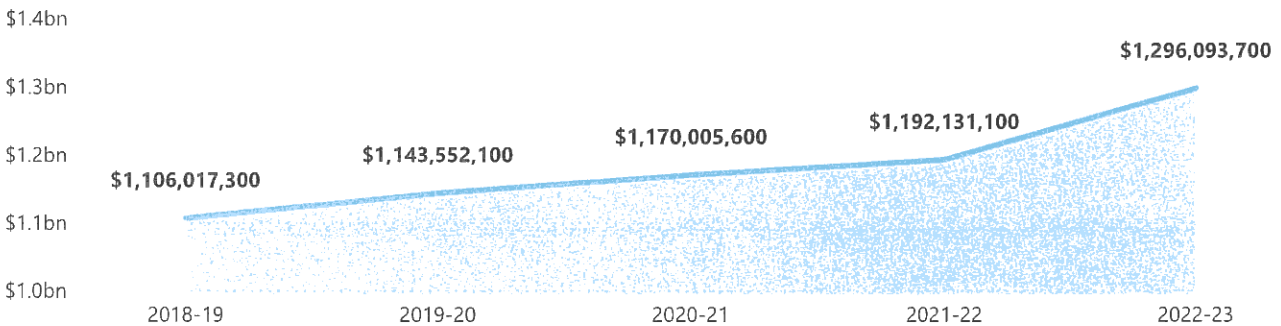


Figure 12 - Residential taxable assessment over the last five years. Source: 2018-19 to 2022-23 Statement of Estimates - Assessment

Commercial Taxable Assessment Trend

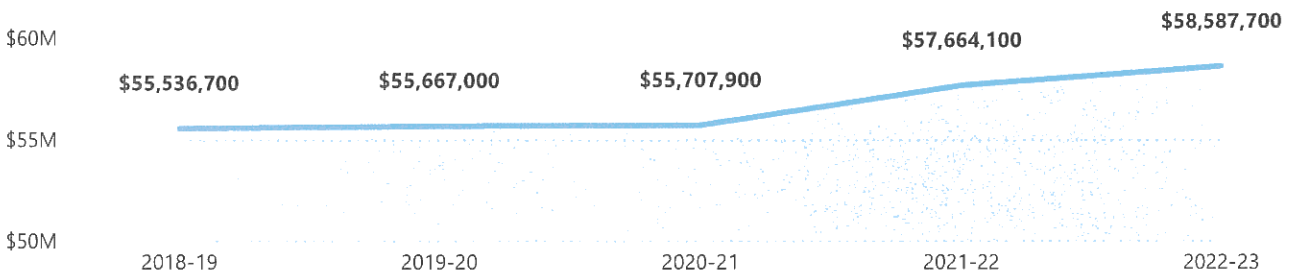


Figure 13 - Commercial taxable assessment over the last five years. Source: 2018-19 to 2022-23 Statement of Estimates - Assessment

¹ Uniform assessment is the value of a municipality's taxable property assessment plus the capitalized value of payments in lieu of taxes.

Chapter 3 - Financial Information

General Overview

Audited financial statements are presented on a consolidated basis. These consolidated financial statements present all municipal entities as one single reporting entity:

- all the individual funds managed by the Municipality
- organizations or enterprises that the Municipality owns or controls, such as:
 - Annapolis County Municipal Housing Corporation

The Municipality's non-consolidated financial statements present the individual funds managed by the Municipality, such as the General Operating Fund, General Capital Fund, Non-operating Reserve Fund, Operating Reserve Fund and, if applicable, Water Operating Fund, Water Capital Fund, Water Reserve Fund, Electric Operating Fund, Electric Capital Fund, and Electric Reserve Fund. Non-consolidated financial statements are reconciled but not audited².

Financial Reporting Compliance

Legislated Requirements

Submitted before deadline³:

- | | |
|---|-----------|
| ◦ Audited Consolidated Financial Statements | No |
| ◦ Financial Information Return (FIR) | No |
| ◦ Statement of Estimates - Assessment (SOE-A) | No |
| ◦ Statement of Estimates - Budget (SOE-B) | No |
| ◦ Management Letter/Internal Control Letter | No |
| ◦ Summary Report of Expenses | No |
| ◦ Summary Report of Hospitality Expenses | No |

Financial Statements include:

- | | |
|---|------------|
| ◦ Unqualified Audit Opinion | Yes |
| ◦ Elected Officials remuneration and expenses | Yes |

Expense and Hospitality report posted online quarterly	Yes
--	------------

² Please be advised that, although the Department of Municipal Affairs reconciles, at a high level, a municipality's non-consolidated financial statements to the consolidated financial statements, the non-consolidated financial statements are usually not audited nor presented in full accordance with Canadian public sector accounting standards.

³ Annually, municipalities are required to submit their financial information by Sept 30th.

Financial Highlights

Revenue

Total consolidated revenue:	\$21.1 Million
Revenue generated from own source revenue*:	\$17.8 Million
Total general operating revenue:	\$18.0 Million
Largest general operating revenue:	86% Net property taxes and payments in lieu of taxes

Expenses

Total consolidated expenses**:	\$17.2 Million
Total general operating expenses:	\$15.8 Million
Largest general operating expense:	34% Protective services

Annual Surplus

Annual consolidated surplus (deficit):	\$3.9 Million
Consolidated accumulated surplus (deficit):	\$51.5 Million
Annual general operating surplus (deficit):	\$1.2 Million

Debt

Total consolidated long-term debt:	\$1.7 Million
Total general capital fund long-term debt:	\$1.1 Million
General operating fund bank indebtedness:	\$0

* Total consolidated revenue excluding government transfers

** Net of extraordinary and special revenue item(s)

Revenue

\$21.1M

2022-23 Consolidated Revenue

Total consolidated revenue: \$21.1 Million

Largest revenue: \$15.3 Million Net property taxes and payments in lieu of taxes

Revenue generated from own source revenue: 85%

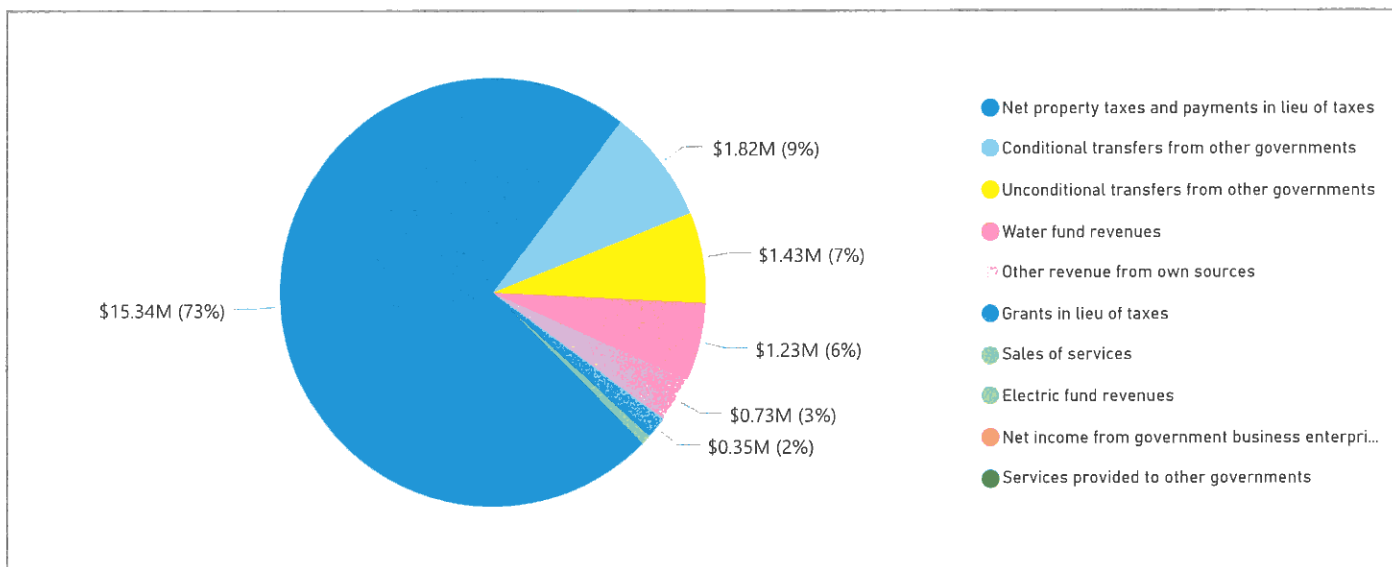
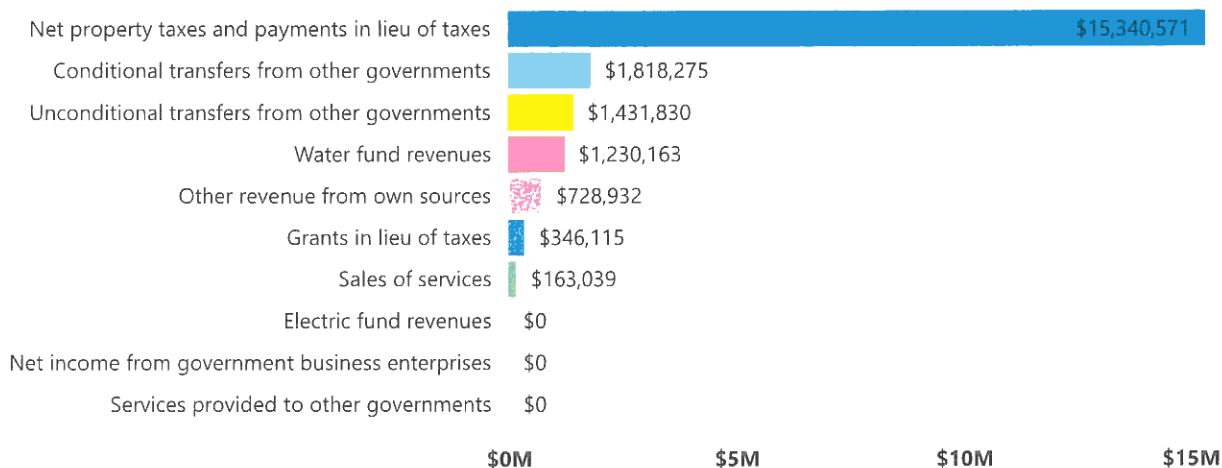


Figure 14 - Consolidated Revenue Source: 2022-23 Financial Information Return

The graphs above and below show the Municipality's consolidated revenue divided into categories.

Consolidated Revenue



Revenue

\$18.0M

2022-23 General Operating Revenue

Total general operating revenue:	\$18.0 Million
Largest general operating revenue:	86% Net property taxes and payments in lieu of taxes
Uncollected Taxes Financial Condition Indicator (FCI):	5.0%
Reliance on Government Transfers (FCI):	5.4%

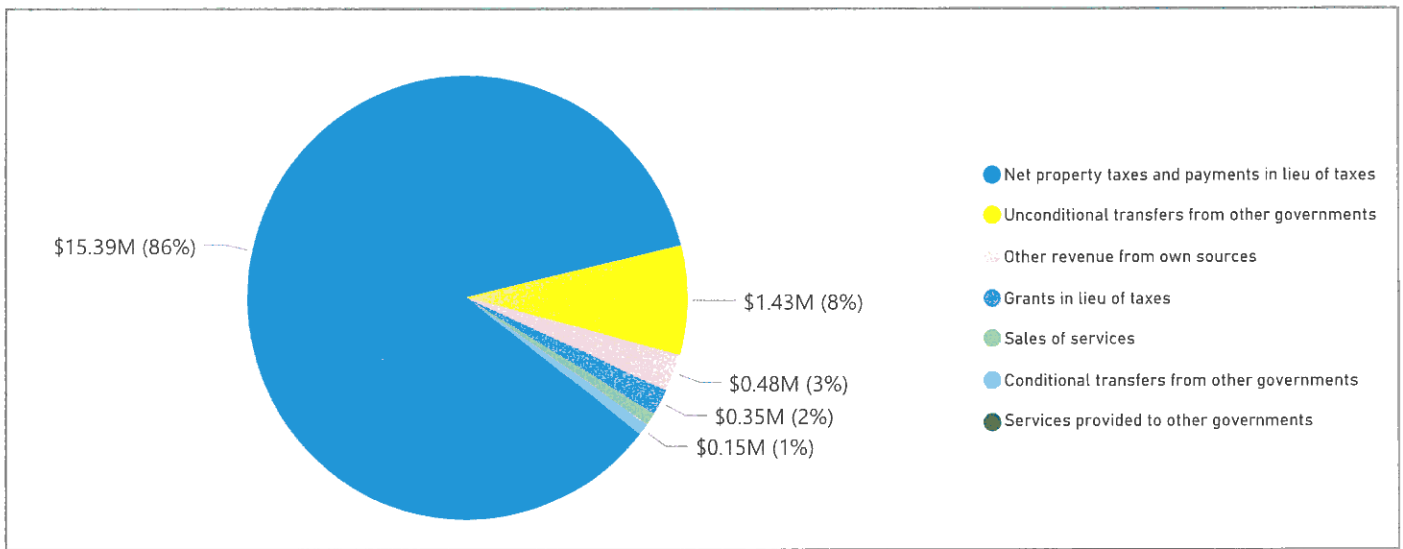
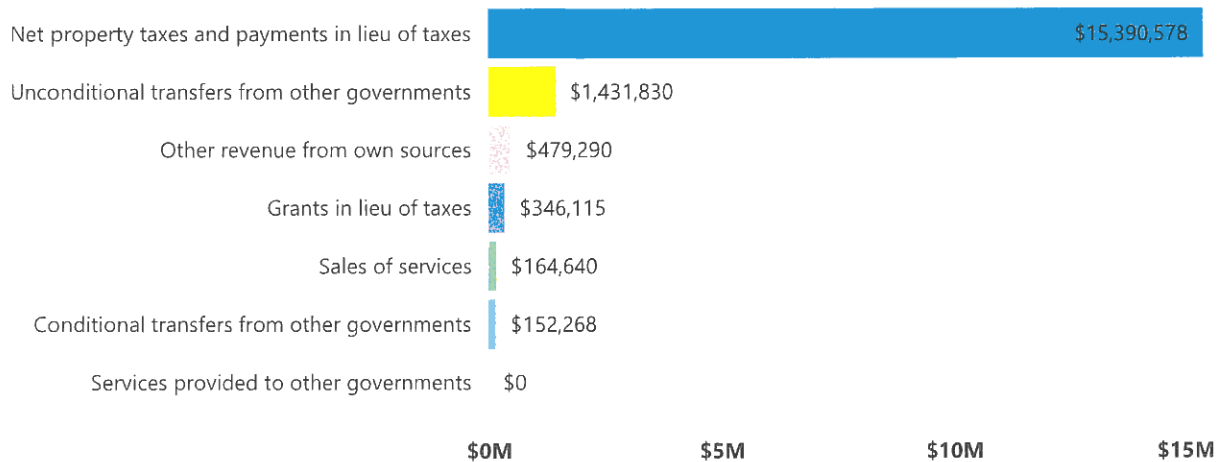


Figure 15- General Operating Fund Revenue: 2022-23 Financial Information Return

The graphs above and below show the Municipality's general operating fund revenue divided into categories.

General Operating Revenue



Expenses

\$17.2M

2022-23 Consolidated Expenses

Total consolidated expenses: \$17.2 Million
 Largest expense: 25% Protective services

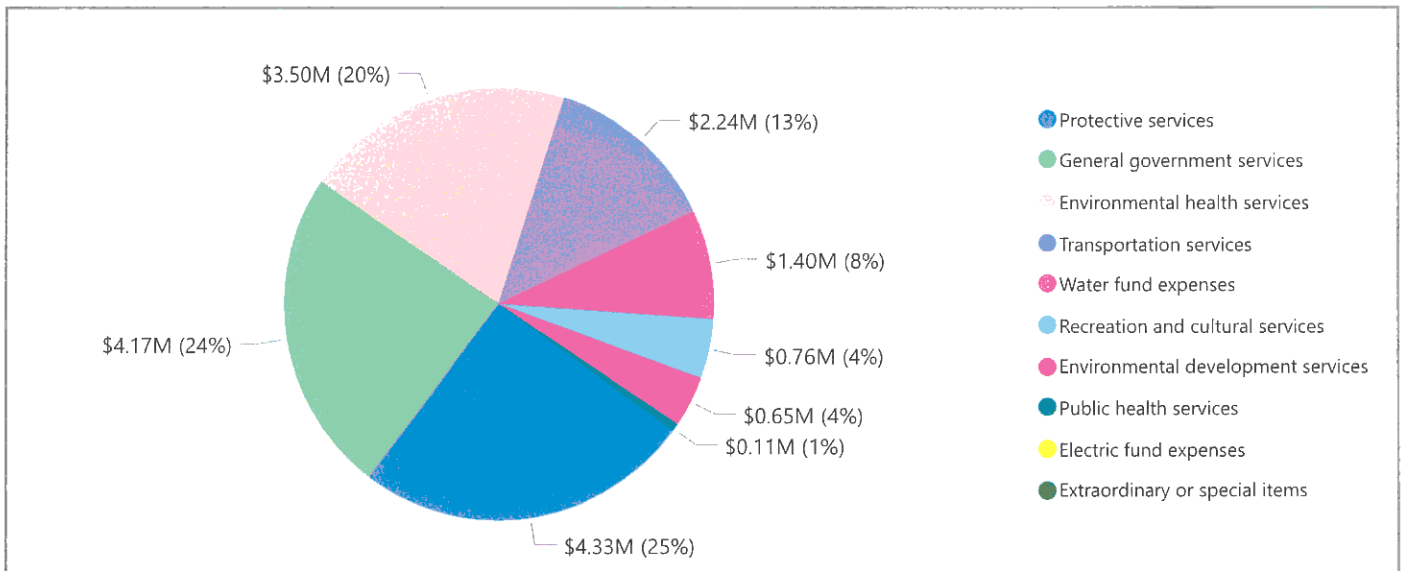
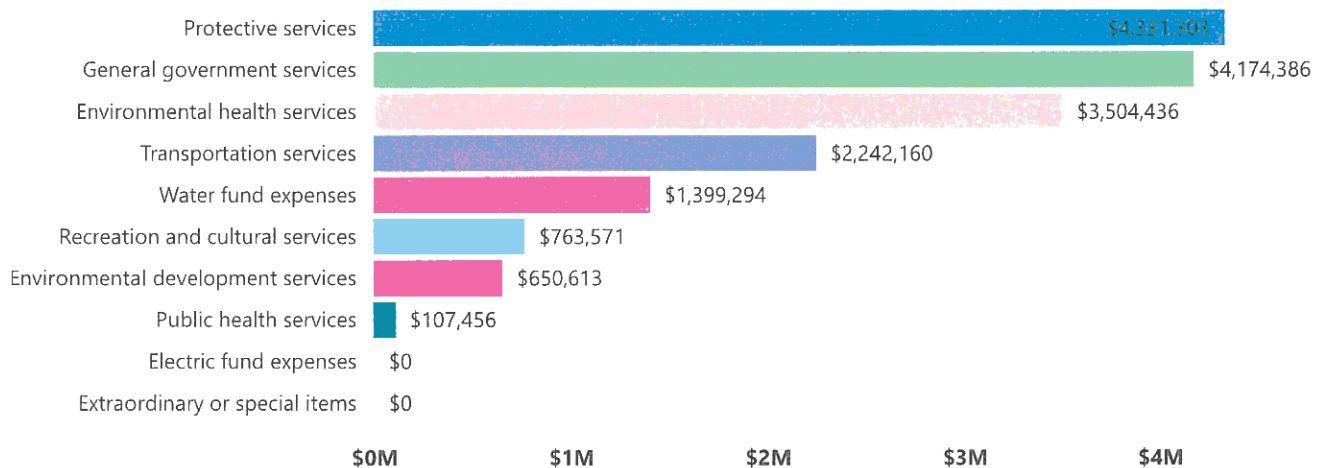


Figure 16 - Consolidated Expenses Source: 2022-23 Financial Information Return

The graph above and table below show the Municipality's consolidated expenses divided into categories.

Consolidated Expenses



Expenses

\$15.8M

2022-23 General Operating Expense

Total general operating expenses:	\$15.8 Million
Largest general operating expense:	34% Protective services
General operating reserves as a percentage of total general operating expenses:	36.0%

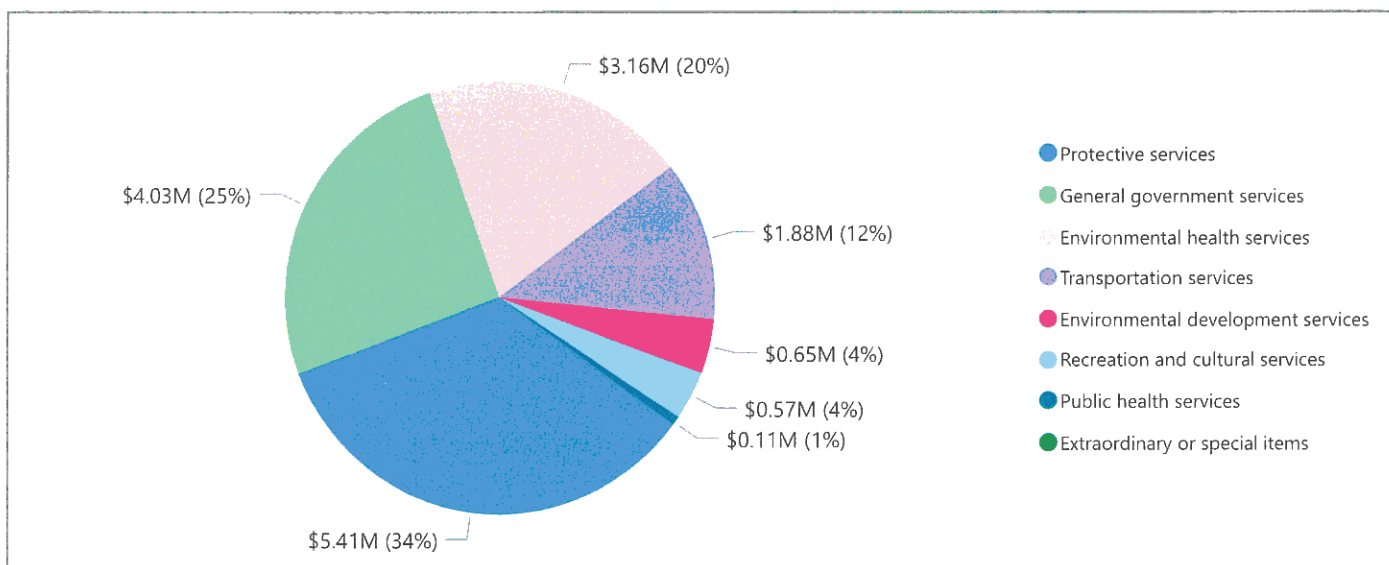
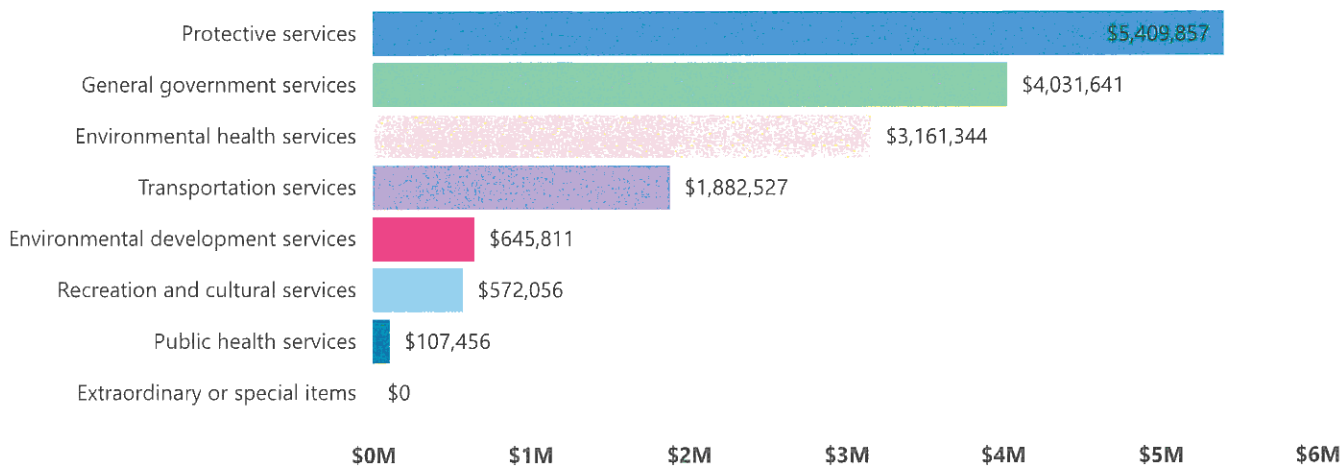


Figure 17 - General Operating Fund Expenses: 2022-23 Financial Information Return

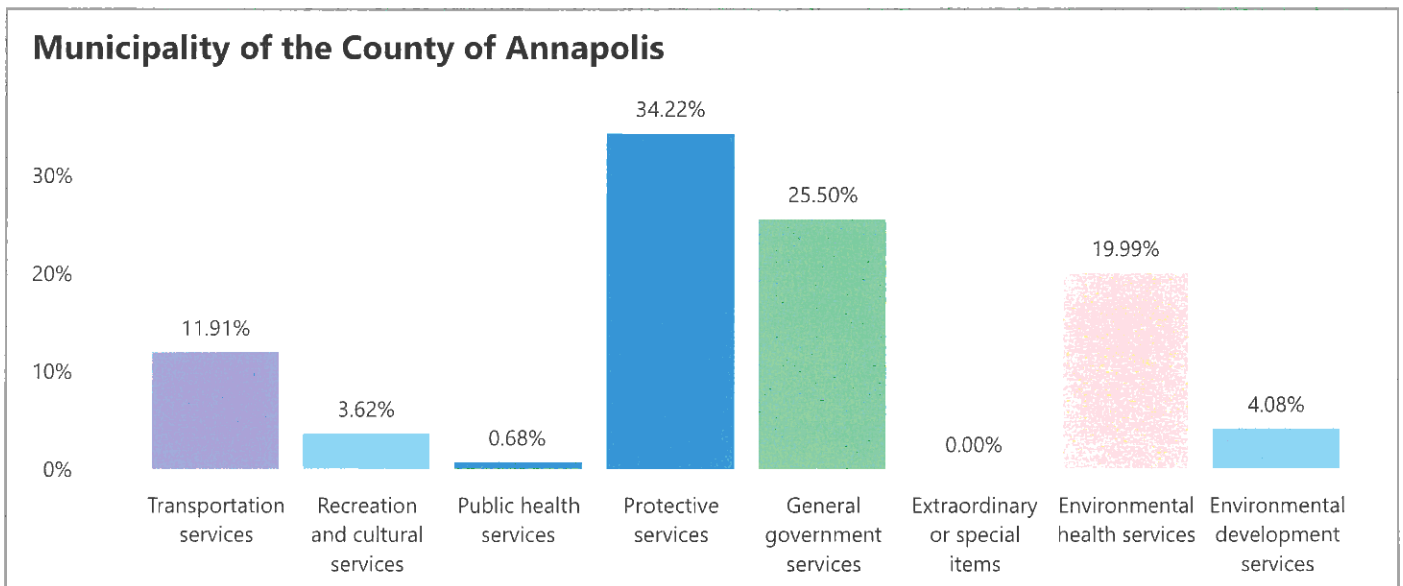
The graph above and table below show the Municipality's general operating fund expenses divided into categories.

General Operating Expenses



2022-23 General Operating Expenses Comparison to the Provincial Average

The graph below shows the expense by function for the municipal operations or General Operating Fund expenses compared to the Provincial Average.



Provincial Average

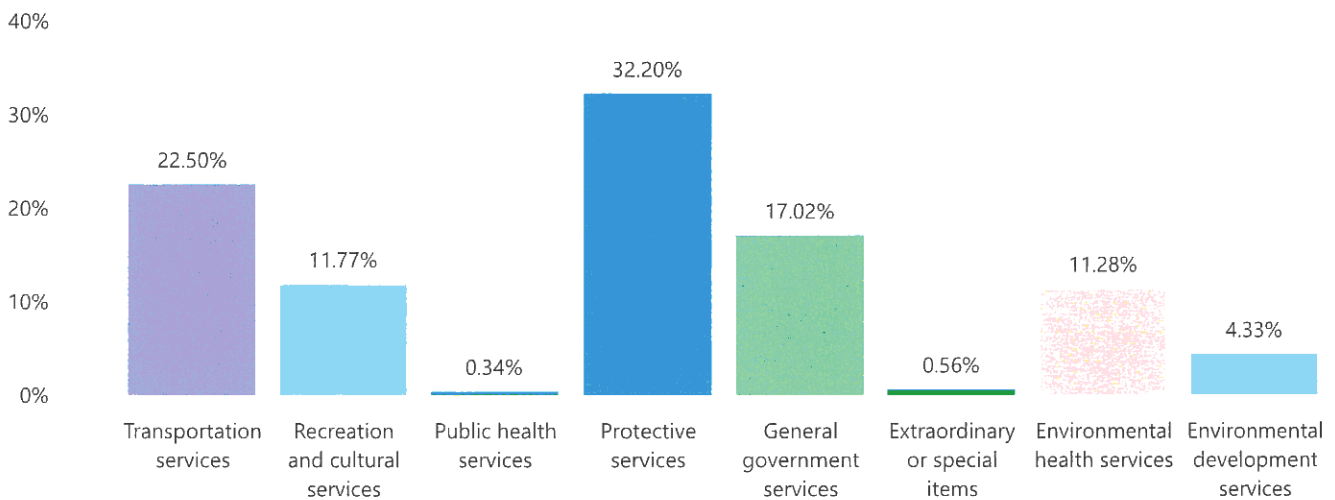


Figure 18 - Comparison of General Operating Fund Expenses to Provincial Average. Source: 2022-23 Financial Information Return

Accumulated Surplus (Deficit)

Annual surplus (deficit): Revenue - Expenses

Note: Annual surplus (deficit) is added to the accumulated surplus (deficit)

Annual consolidated surplus (deficit):	\$3.9 Million
Consolidated accumulated surplus (deficit):	\$51.5 Million
Annual general operating surplus (deficit):	\$1.2 Million
Number of Deficits in the Last 5 Years Financial Condition Indicator (FCI):	1

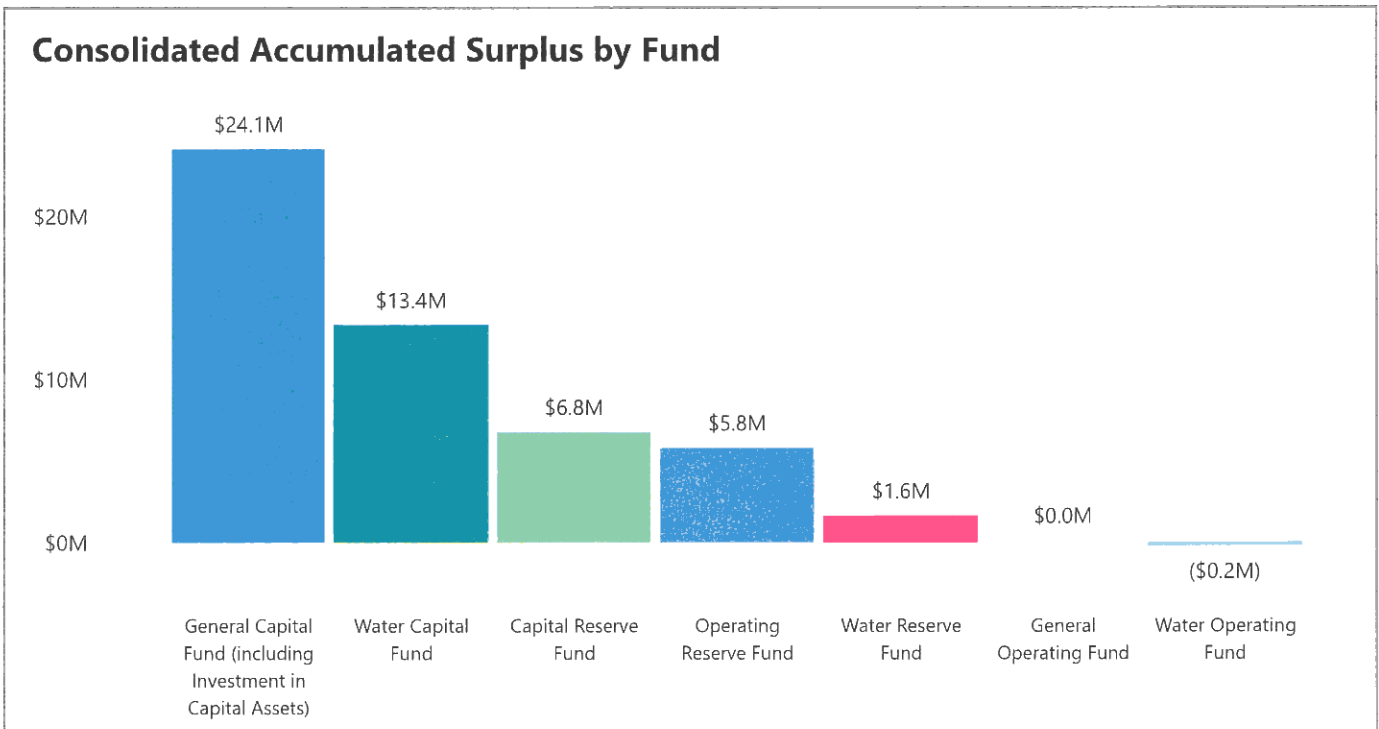


Figure 19 - Consolidated Accumulated Surplus by Fund. Source: 2022-23 Financial Information Return

Debt

Total consolidated long-term debt:	\$1.7 Million
Total general capital fund long-term debt:	\$1.1 Million
Debt Service Financial Condition Indicator (FCI):	2.1%
Operating fund bank indebtedness:	\$0
Outstanding Operating Debt FCI (as a percentage of Net Property Taxes/Payment in Lieu of Taxes, Grants in Lieu of Taxes and Government Transfers):	0.0%

Chapter 4 - Financial Condition Indicators: House Model

The Financial Condition Indicators (FCIs) condense multiple sources of information into a single visual "House Model" graph. The House Model gives a quick visual of a municipality's strengths and possible areas where a municipality may want to focus its attention.

The Model:

The Model consists of twelve indicators organized into base, structure and roof, focusing on:

- Base: Three indicators relating to internal and external factors that could impact the municipality's revenue stream.
- Structure: Five financial indicators that concern management and debt; and
- Roof: Four key performance indicators, that reflect the municipality's ability to meet current and future needs in a balanced and independent manner.

Risk thresholds:

Each indicator is assessed against a risk threshold:

- low risk (**green**);
- moderate risk (**yellow**); and
- high risk (**red**).

Overall assessment:

The Department calculates an overall assessment for fiscal instability:

- low risk (**green**): 9-12 FCIs meet low risk threshold;
- moderate risk (**yellow**): 7-8 FCIs meet low risk threshold; and
- high risk (**red**): 6 or less FCIs meet low risk threshold.

Overall Assessment

Overall Assessment for: Municipality of the County of Annapolis

Financial Condition:

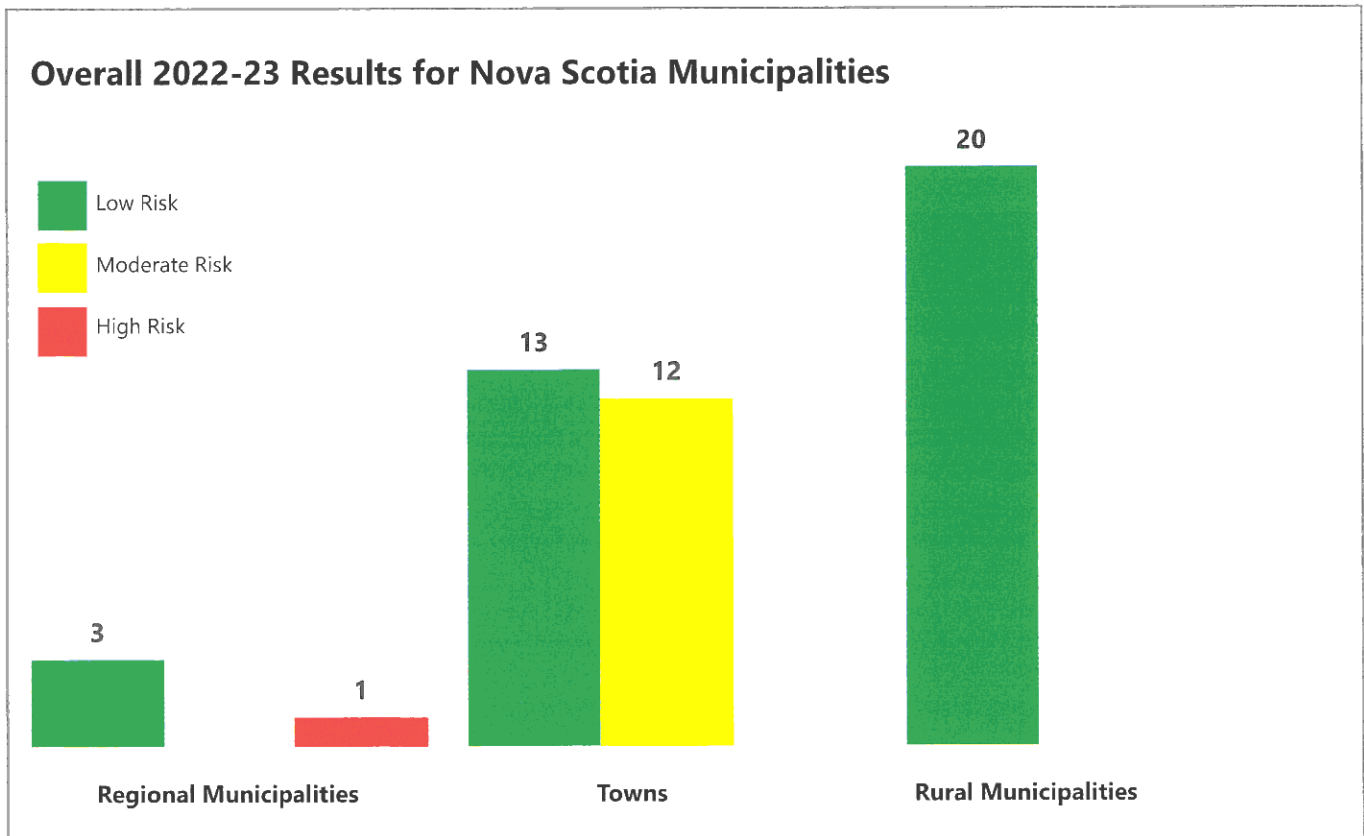
Low Risk

The overall Financial Conditions Index assessment for the Municipality of the County of Annapolis is Low Risk.

This means that while the Municipality might face some challenges, it is considered low risk for fiscal instability.

Comparison:

The majority of Municipalities are at low risk (see chart below).



Financial Condition Indicators Highlights for 2022-23

Overall Assessment

Green (Low Risk)

The overall Financial Conditions Index assessment for the Municipality of the County of Annapolis is Green (Low Risk).

This means that while the Municipality might face some challenges, it is considered low risk for fiscal instability.

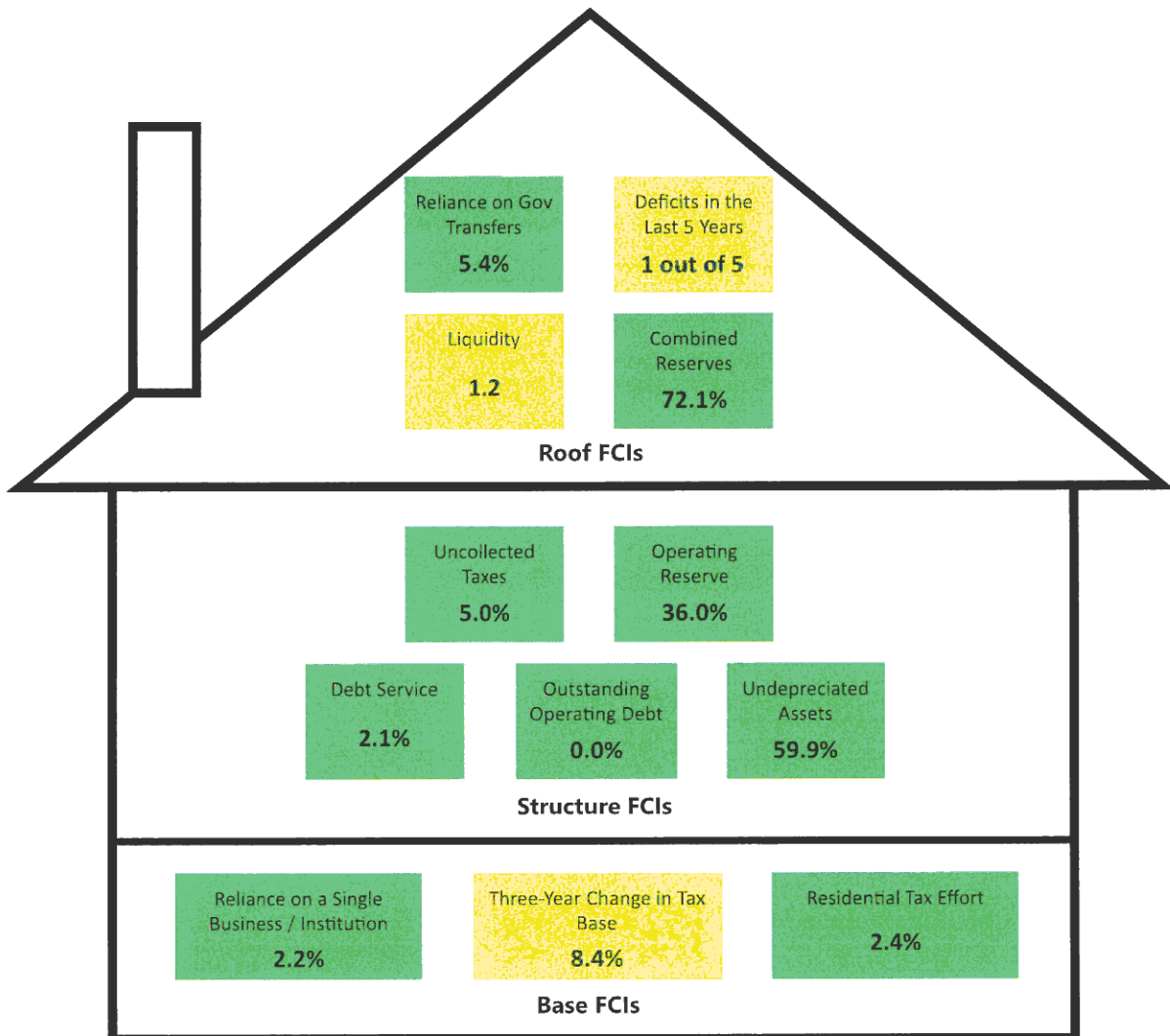
As shown in the House model below, the Municipality of the County of Annapolis's FCIs are comprised of:

Low Risk (green): 9 Indicators

Moderate Risk (yellow): 3 Indicators

High Risk (red): 0 Indicators

Individual FCI results are presented in the House below and are compared to last year's result on the next page.



Two-Year Comparison of Financial Condition Indicators

BASE	2021-22	2022-23	+/-
Reliance on a Single Business or Institution	2.2%	2.2%	0.0%
Three-Year change in Tax Base	8.1%	8.4%	0.3%
Residential Tax Effort	2.2%	2.4%	0.2%
STRUCTURE			
	2021-22	2022-23	+/-
Uncollected Taxes	4.1%	5.0%	0.9%
Operating Reserve	29.9%	36.0%	6.1%
Debt Service	2.3%	2.1%	-0.2%
Outstanding Operating Debt	13.3%	0.0%	-13.3%
Undepreciated Assets	58.0%	59.9%	1.9%
ROOF			
	2021-22	2022-23	+/-
Reliance on Government Transfers	9.7%	5.4%	-4.3%
Number of Deficits in the Last 5 Years	2	1	-1
Liquidity	1.3	1.2	-0.1
Combined Reserves	53.7%	72.1%	18.4%

*For 3-year Change in Tax Base, CPI change for 2021-22 was 12.1% and for 2022-23 is 13.3%.

Base FCI Indicator - Municipal Revenue Dimension

Reliance on a Single Business or Institution

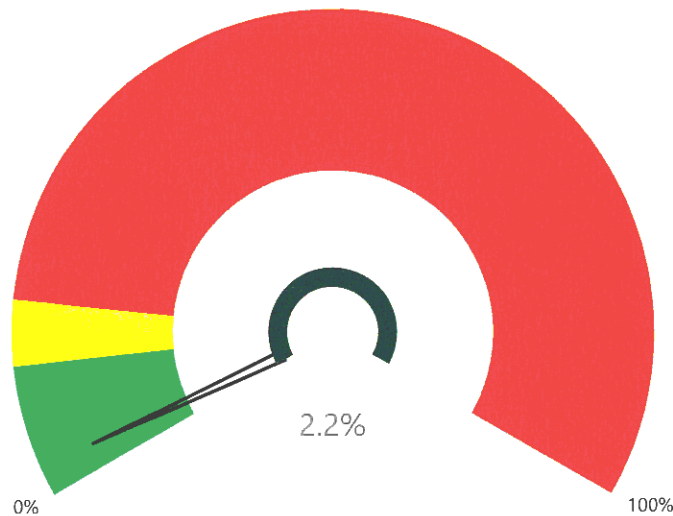
2022-23 Results: **Low Risk 2.2 %**

The largest single commercial or institutional account is 2.2 % of the Municipality's total Uniform Assessment.

What does it mean? The Municipality is showing no vulnerability in this area. The Municipality's tax base is not dependent on one single business or institution.

Calculation:
$$\frac{\text{Taxable assessment value of the largest business or institution}}{\text{Uniform assessment}} = 2.2\%$$

- Risk Thresholds:
- Low: Less than 10%
 - Moderate: 10% to 15%
 - High: Greater than 15%



Base FCI Indicator - Municipal Revenue Dimension

Three-Year Change in Tax Base

2022-23 Results: **Moderate Risk 8.4 %**

What does it mean? Growth is below the CPI % change of 13.3% but above 0%.
The Municipality's tax base is not keeping up with the cost of municipal services and programs.

Calculation:
$$\frac{\text{Current uniform assessment} - \text{Uniform assessment 3 years prior}}{\text{Uniform assessment 3 years prior}} = 8.4\%$$

- Risk Thresholds:
- Low: Equal or above CPI % change (Three Year CPI 2022-23: 13.3 %)
 - Moderate: Below CPI % change, but not negative growth
 - High: Negative growth

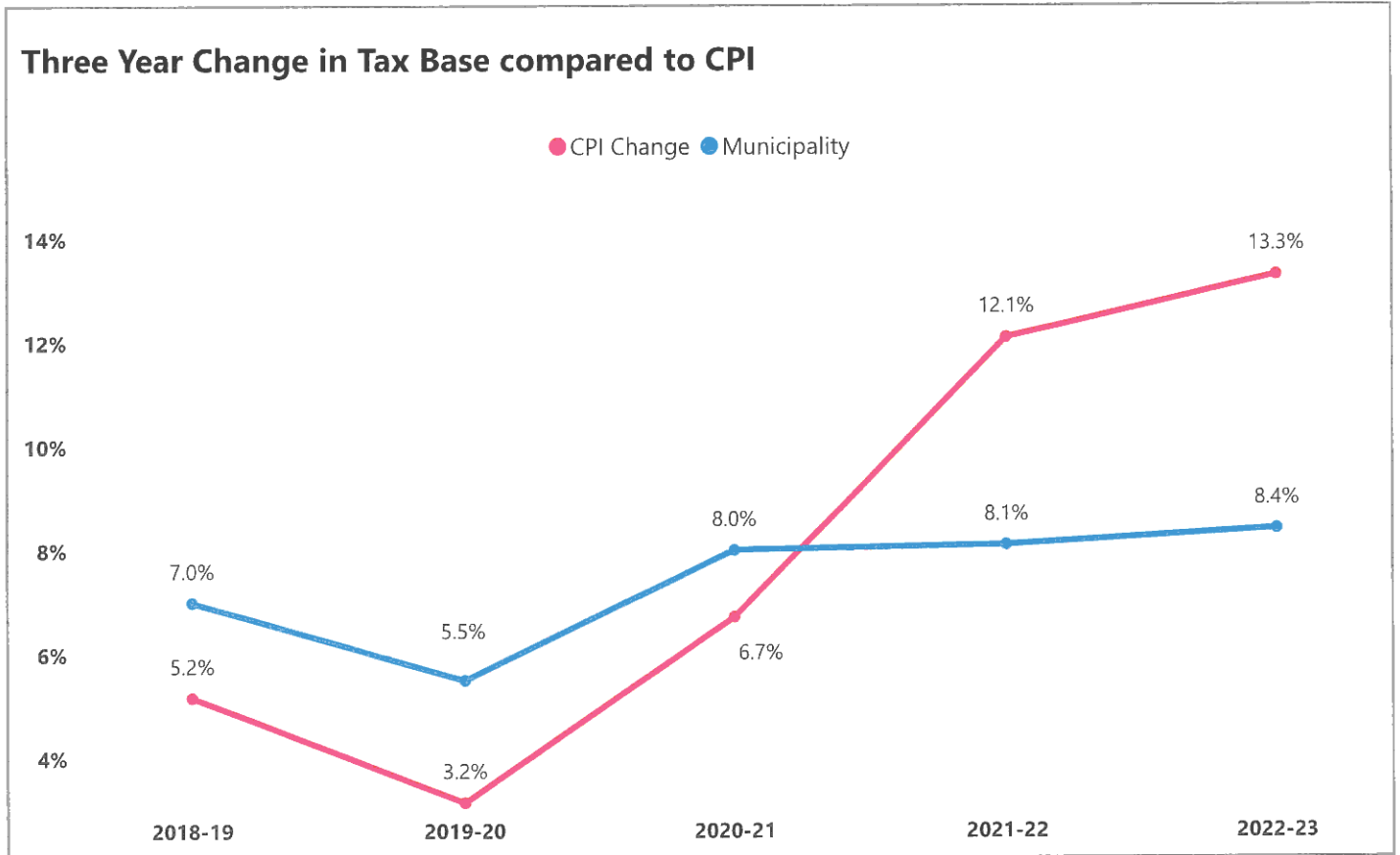


Figure 20 - Three-year change in Uniform Assessment in comparison to three-year change in CPI for the last 5 years.
Source: Statement of Estimates-Assessment and Statistics Canada

Base FCI Indicator - Municipal Revenue Dimension

Residential Tax Effort

2022-23 Results: **Low Risk 2.4 %**

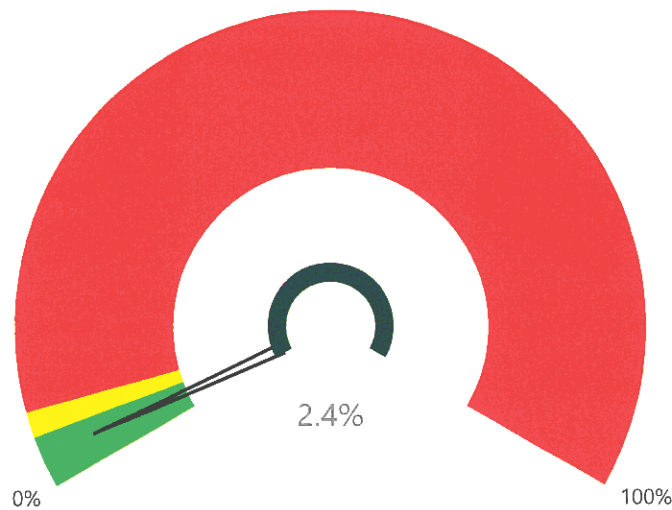
2.4 % of median household income is required to pay the average tax bill.

What does it mean? The Municipality has some flexibility to increase the taxes, if required.

This indicator helps council assess the affordability of municipal taxes in relation to the current service levels.

Calculation:
$$\frac{\text{Total residential tax revenue per dwelling unit}}{\text{Median household income}} = 2.4\%$$

- Risk Thresholds:
- Low: Less than 4%
 - Moderate: 4% to 6%
 - High: Greater than 6%



Structure (Management) FCI Indicator - Municipal Management Dimension

Uncollected Taxes

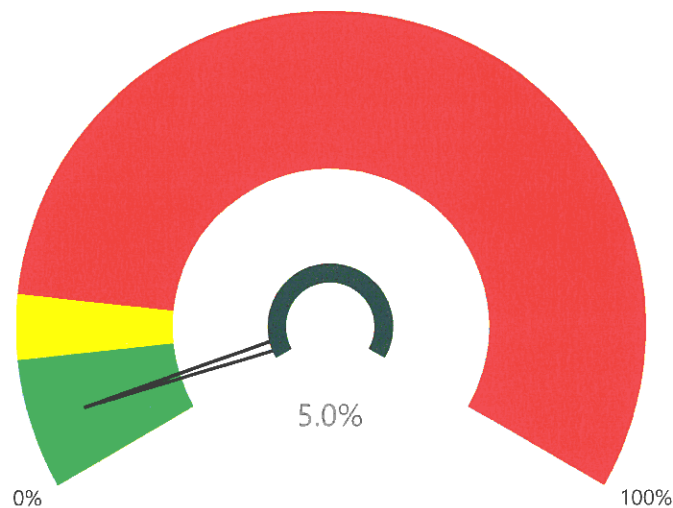
2022-23 Results: **Low Risk 5.0 %**

What does it mean? The Municipality is managing tax revenue collection.

Calculation:
$$\frac{\text{Total cumulative uncollected taxes}}{\text{Total taxes billed in current fiscal year}} = 5.0\%$$

Risk Thresholds:

- Low: Less than 10%
- Moderate: 10% to 15%
- High: Greater than 15%



Structure (Management) FCI Indicator - Municipal Management Dimension

Operating Reserve

2022-23 Results: **Low Risk 36.0 %**

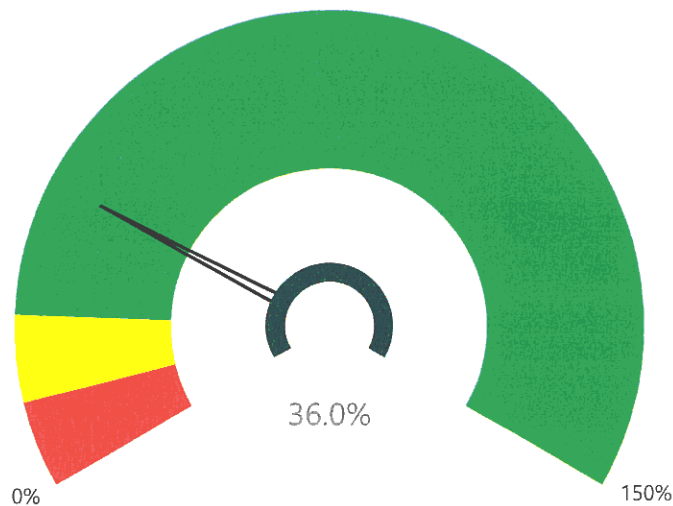
What does it mean? The Municipality is setting aside sufficient funds to help mitigate any unforeseen risks or future needs.

This indicator provides the value of funds set aside for planned future needs, to smooth expenses, or for unexpected expenses.

Calculation:

$$\frac{\text{Total operating reserve fund balance}}{\text{Total operating expenditures}} = 36.0\%$$

- Risk Thresholds:
- Low: Greater than 20%
 - Moderate: 10% to 20%
 - High: Less than 10%



Structure (Management) FCI Indicator - Municipal Management Dimension

Debt Service

2022-23 Results: **Low Risk 2.1 %**

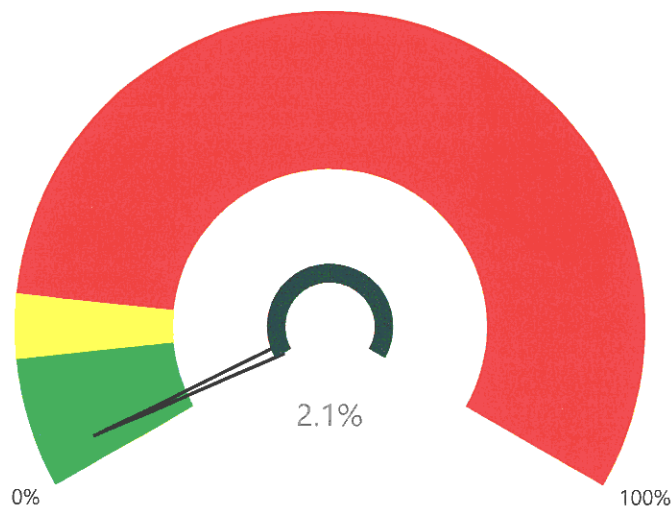
2.1% of own source revenue is spent on principal and interest payments.

What does it mean? With adequate cash flow, the Municipality may have the flexibility to increase borrowing levels to help finance future capital expenditures.

Calculation:

$$\frac{\text{Principal and interest paid on long-term debt}}{\text{Total own source operating revenue}} = 2.1\%$$

- Risk Thresholds:
- Low: Less than 10%
 - Moderate: 10% to 15%
 - High: Greater than 15%



Structure (Management) FCI Indicator - Municipal Management Dimension

Outstanding Operating Debt

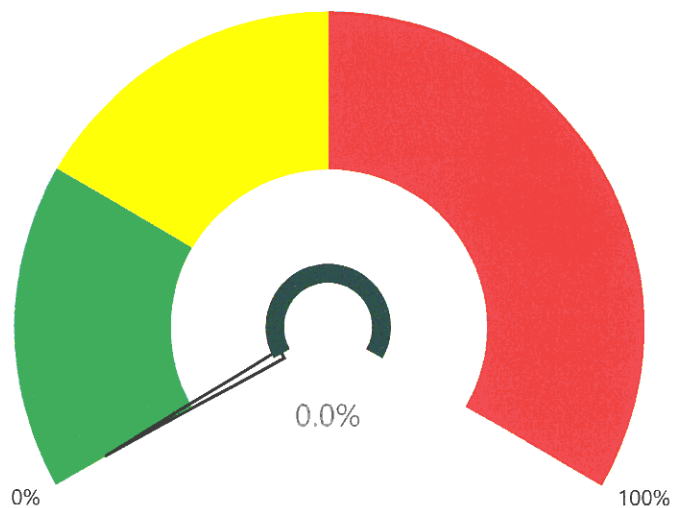
2022-23 Results: **Low Risk 0.0 %**

What does it mean? The Municipality is not carrying any operating debt.

Calculation:
$$\frac{\text{Total outstanding operating debt}}{\text{Total own source operating revenue}} = 0.0\%$$

Risk Thresholds:

- Low: Less than 25%
- Moderate: 25% to 50%
- High: Greater than 50%



Structure (Management) FCI Indicator - Municipal Management Dimension

Undepreciated Assets

2022-23 Results: **Low Risk 59.9 %**

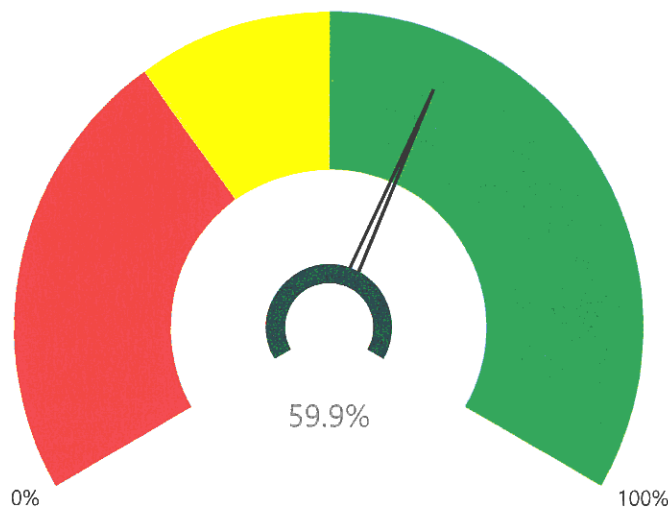
What does it mean? This indicator estimates that the Municipality's capital assets have 59.9 % of their useful life remaining

Municipalities across Canada are facing sufficient infrastructure challenges. This indicates that the Municipality may be experiencing less of an infrastructure challenge than other municipalities.

While this indicator provides an estimate of the useful life left in the Municipality/Town's recorded capital assets, it does not necessarily indicate the condition of those assets. For instance, some older assets could still be in good working condition, while the opposite could also be true.

Calculation:
$$\frac{\text{Total net book value of capital assets}}{\text{Gross costs of capital assets}} = 59.9\%$$

- Risk Thresholds:
- Low: Greater than 50%
 - Moderate: 35% to 50%
 - High: Less than 35%



Roof (Key Performance) FCI Indicator - Overall Assessment Dimension

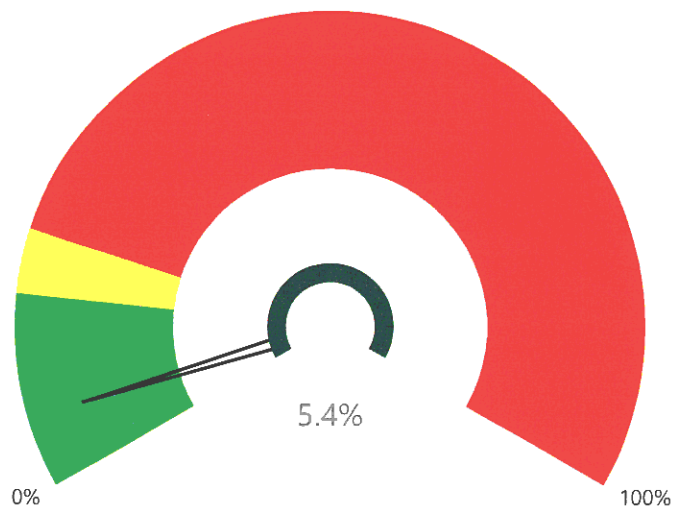
Reliance on Government Transfers

2022-23 Results: **Low Risk 5.4 %**

What does it mean? The Municipality is not dependent on another level of government to meet its service obligations.

Calculation:
$$\frac{\text{Total government transfers}}{\text{Total revenue}} = 5.4\%$$

- Risk Thresholds:
- Low: Less than 15%
 - Moderate: 15% to 20%
 - High: Greater than 20%



Roof (Key Performance) FCI Indicator - Overall Assessment Dimension

Number of Deficits in the last 5 Years

2022-23 Results: **Moderate Risk: 1 Operating deficit in the last five years**

What does it mean? Deficits are important indications of financial health. The result indicates that the Municipality is somewhat able to meet its needs in a balanced manner and maintains a balanced budget.

Calculation: Number of non-consolidated operating deficits in the last five years = 1

Risk Thresholds:

- Low: 0 in the last five years
- Moderate: 1 or more in the last 5 years
- High: 1 or more in the last 2 years with one material deficit (0.5% of operating expenses)

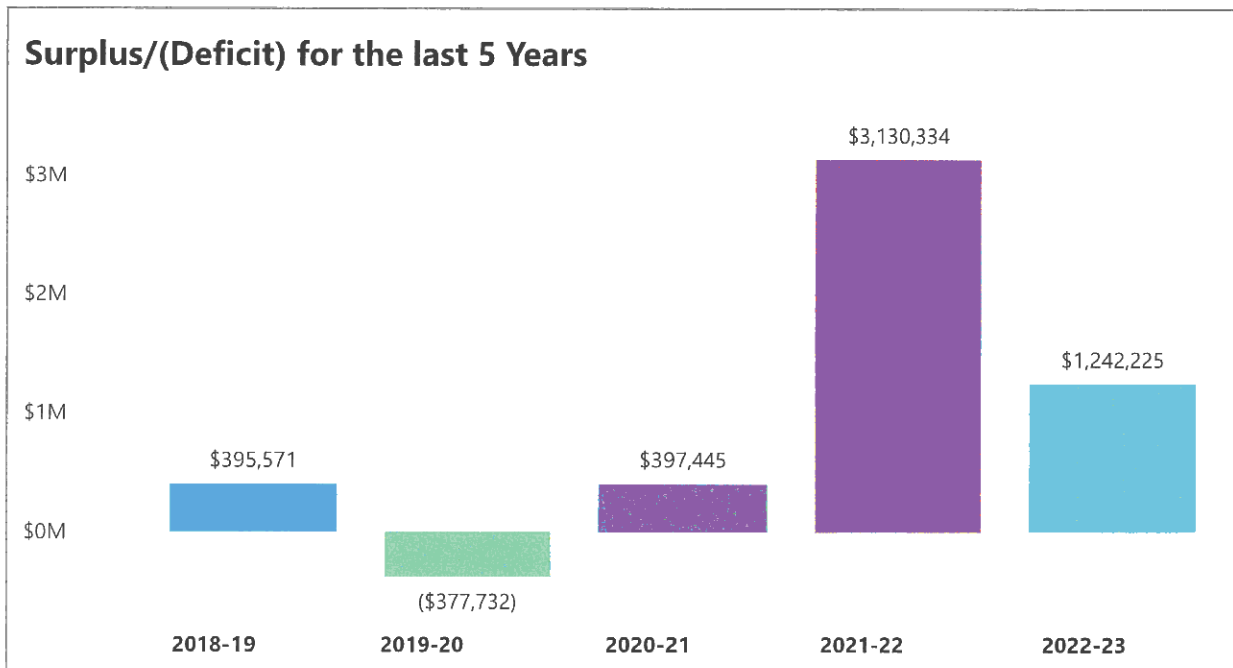


Figure 21 - Annual operating fund surplus (deficit) for the last 5 years. Source: Financial Information Return

Roof (Key Performance) FCI Indicator - Overall Assessment Dimension

Liquidity

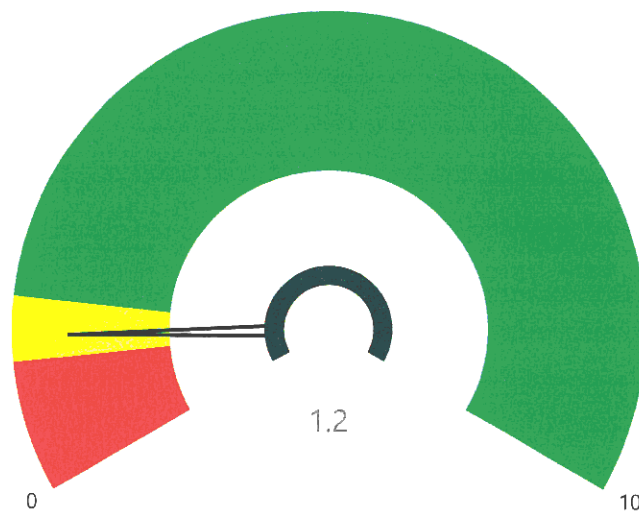
2022-23 Results: **Moderate Risk 1.2**

What does it mean? Liquidity is key to financial performance. The result indicates that the Municipality is somewhat able to meet its needs in a balanced manner and maintain a balanced budget.

Calculation:

$$\frac{\text{Total current financial assets}}{\text{Total current liabilities}} = 1.2$$

- Risk Thresholds:
- Low: Greater than 1.5
 - Moderate: 1 to 1.5
 - High: Less than 1



Roof (Key Performance) FCI Indicator - Overall Assessment Dimension

Combined Reserves

2022-23 Results: **Low Risk 72.1 %**

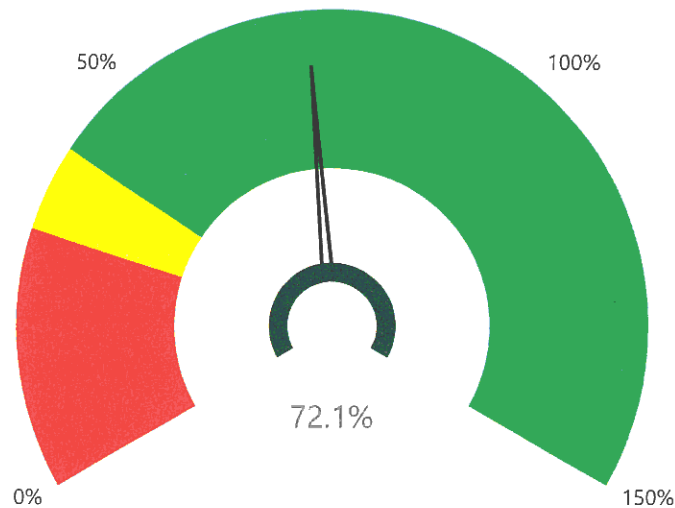
What does it mean? This result indicates that the Municipality does appear to have sufficient reserves needed to address unexpected events or provide flexibility to address future projects.

Calculation: Reserves are critical components of a municipality's long-term sustainability. This indicator shows the value of the funds held in the reserves compared to a single year's operation including amortization expenses.

Risk Thresholds:

$$\frac{\text{Total operating and capital reserves}}{\text{Total operating expenses plus amortization expense}} = 72.1\%$$

- Low: Greater than 40%
- Moderate: 30% to 40%
- High: Less than 30%



Appendix I - Additional Resources

Nova Scotia Government's Open Data Portal (data.novascotia.ca)

This portal provides access to various government data in a free, accessible, machine-readable format.

Financial datasets currently published through the Nova Scotia Government's Open Data Portal:

- Consolidated Revenues and Expenses by Municipality
- Municipal Affairs Funding Programs
- Farm Land Grant
- Financial Condition Indicators by Municipality
- Municipal Contributions to Roads
- Municipal Financial Capacity Grant
- Municipal Operating Fund- Summary of Revenue and Expenses by Municipality
- Municipal Operating Expenses by Function - 10 Year Summary
- Municipal Operating Revenue by Source - 10 Year Summary
- Municipal Property Tax Rates
- Nova Scotia Power Grant-in-Lieu
- Uniform Assessment

Appendix II - Municipal Website

The municipal website is annapoliscounty.ca

A municipality's website can be a helpful resource to access various financial information. Currently, most municipal websites provide:

- Audited Financial Statements
- Approved Operating Budget
- Quarterly Municipal Councilor and CAO Expense Report
- Quarterly Municipal Hospitality Expense Report

Contact Municipal Affairs

For more information, for support in action plan development, or to obtain a guide on action plan development: municipalfinance@novascotia.ca.

Bylaw 7 Dogs

SR2025-83 Approve *Bylaw 7 Dogs*

To give final reading to approve *Bylaw 7 Dogs*, first reading having been given on June 17, 2025.

Bylaw 7 Dogs

BE IT ENACTED by the Council of the Municipality of the County of Annapolis, under authority of Sections 175-179 of the *Municipal Government Act*, Chapter 18 of the Acts of Nova Scotia 1998, as amended:

Title

1. This Bylaw may be cited as the “Dog Bylaw.”

Definitions

2. Except as provided below, terms used in this policy shall have the same meaning as in the *Municipal Government Act*, or as their context applies according to a dictionary of the English language:
 - (1) “at large” means:
 - (a) off the premises of the owner without being on a leash or under the effective care and control at all times of a responsible and capable person; or
 - (b) on a tether of sufficient length to permit the dog to wander beyond the property boundaries of the premises of the owner.
 - (2) “extraordinary expense” means any expense incurred by Municipal Staff in relation to a dog except for provision of food and shelter;
 - (3) “fierce or dangerous dog” means any dog:
 - (a) that, in the absence of a mitigating factor as defined herein, has attacked or injured a person;
 - (b) that, in the absence of a mitigating factor as defined herein, has attacked or injured a domestic animal;
 - (c) that, in the absence of a mitigating factor as defined herein, approaches any person or domestic animal in an apparent attitude of attack upon streets, sidewalks, any public grounds or places, or on private property other than the property of the owner;
 - (d) trained or used for dog fighting; or
 - (e) that is rabid or appears to be rabid or exhibiting symptoms of canine madness.
 - (4) “mitigating factor” means a circumstance that may excuse the dangerous behaviour of a dog and, without limiting the generality of the foregoing, may include:
 - (a) aggressive behavior while acting in defense of an attack by a person or domestic animal;

Bylaw 7 Dogs

- (b) aggressive behaviour while acting in defense of its young;
 - (c) aggressive behavior as a reaction to a person or domestic animal trespassing on the property of its owner;
 - (d) aggressive behaviour resulting from being teased, provoked, or tormented;
 - (e) aggressive behavior caused by the complainant leaving food or attractants of any type out of doors;
 - (f) the dog is a professionally trained dog lawfully engaged in law enforcement duties under the control of a law enforcement officer.
- (5) "Municipality" means the Municipality of the County of Annapolis;
- (6) "Municipal Staff" means a municipal employee designated by the Chief Administrative Officer (CAO) to act on the Municipality's behalf for the purpose of enforcing this Bylaw.

Registration

3. County residents have the option to register their dog and receive a dog tag on a volunteer basis for a one-time fee as set by Municipal Council from time to time by policy or motion.
4. The registration can be transferred to a subsequent dog, with the registration information updated.
5. A fee as set by Municipal Council from time to time by policy or motion is required for a replacement tag.
6. Residents may register their dog and receive a tag at the Annapolis Royal or Middleton Municipal Offices.

Administration of Bylaw

7. Municipal Staff shall be responsible for the enforcement of this Bylaw.
8. Municipal Staff shall collect on behalf of the Municipality any impounding fees, daily pound fees and any other additional expenses, charges or fees as are authorized in this Bylaw.
9. Municipal Staff shall protect the confidentiality of all persons involved in an investigation to the greatest extent possible, except as may be required to be disclosed for court prosecution and in accordance with Part XX, *Municipal Government Act* (Freedom of Information and Protection of Privacy).

Contravention of Bylaw

10. Every owner:

Bylaw 7 Dogs

- (1) whose dog runs at large; or
 - (2) whose dog has attacked or injured a person; or
 - (3) whose dog has attacked or injured a domestic animal; or
 - (4) who fails to comply with a notice to muzzle, securely leash, and ensure that the dog is under the control of a person not under 18 years of age when the dog is off the property of the owner the dog; or
 - (5) who fails to comply with a notice to keep the dog securely restrained either indoors or inside an escape-proof enclosure that does not allow the dog to jump, climb or dig its way out; or
 - (6) who fails to remove the feces of their dog from public property or private property other than the owners; or
 - (7) whose dog persistently disturbs the quiet of the neighbourhood by barking, howling or otherwise; or
 - (8) who owns, keeps or harbours a fierce or dangerous dog
- is guilty of an offence under this Bylaw. Each contravention is a separate offence and subject to a separate charge.

Dogs Barking

11. No dog shall be permitted to persistently disturb the quiet of a neighbourhood by barking, howling or otherwise making noise to a degree beyond what the Bylaw Enforcement Officer determines to be normal.
12. In determining what is “normal” in the context of this section, the Bylaw Enforcement Officer shall consider one or more, but not limited to, the following factors:
 - a) The time of day that the dog is reported as disruptive.
 - b) The frequency and duration of the reported disruptive behaviour.
 - c) The proximity of neighbours and population density of the neighbourhood.
13. The owner of a dog which persistently disturbs the quiet of a neighbourhood within the meaning of this part commits an offence under this Bylaw. If the Bylaw Enforcement Officer determines, upon reasonable grounds, that a dog is being disruptive, as defined in this section, the Bylaw Enforcement Officer shall give a written warning to the dog owner before taking any other action under this Bylaw

Dogs at Large

14. Municipal Staff may, without notice to or complaint against the owner, impound any dog that runs at large contrary to this Bylaw.

Bylaw 7 Dogs

15. When a dog is impounded, Municipal Staff shall check for a tag or electronic identification device. If a tag or electronic identification device is found, Municipal Staff shall make at least one attempt to contact the owner of the dog. However, it remains the responsibility of the owner of a missing dog to contact Municipal Staff to ascertain whether the dog has been impounded.
16. Any dog which has not been recovered by its owner at the expiry of a period of 72 hours after being impounded may be given away or humanely euthanized.
17. Whenever the 72 hours of impounding time expires on a weekend or holiday, Municipal Staff shall hold such dog until the expiry of the first business day following the weekend or holiday to permit the owner to recover the dog.
18. Where a dog is injured, ill or diseased before or after being impounded such that in the opinion of Municipal Staff and on the advice of a veterinarian it should be euthanized without delay for humane reasons, the dog may be euthanized in a humane manner without giving notice to the owner or permitting any person to recover the animal.
19. Where a dog is injured, ill or diseased before or after being impounded such that in the opinion of Municipal Staff it should receive veterinary treatment without delay for humane reasons, the dog may receive treatment without giving notice to the owner or permitting any person to recover the animal prior to receiving treatment.
20. Upon verification of proof of ownership, the owner of a dog which has been impounded for being at large may recover the dog after making payment (or satisfactory arrangements for payment) of:
 - (1) an impounding fee (as set by Municipal Council from time to time by policy or practice);
 - (2) a daily pound fee (as set by Municipal Council from time to time by policy or practice);
 - (3) all travel expenses incurred by the Municipality;
 - (4) all necessary veterinary costs incurred to care for the dog;
 - (5) reimbursement for any extraordinary expenses incurred by Municipal Staff in relation to the dog; and
 - (6) a mandatory registration fee (tag and / or microchip at the discretion of Municipal Staff).
21. If a dog is not released to its owner, the fees, expenses and costs payable in Section 16 may be recovered by the Municipality from the owner as a debt.
22. In a circumstance that previous warnings or tickets have been given to the owner of a dog which has been at large, Municipal Staff may refuse to permit the owner to recover

Bylaw 7 Dogs

the dog. Any dog which is not permitted to be recovered by its owner may be given away or humanely euthanized.

Fierce or Dangerous Dogs

23. If a dog is fierce or dangerous, Municipal Staff may do any one or a combination of the following:
 - (1) impound the dog;
 - (2) issue the owner a notice to muzzle, securely leash, and ensure that the dog is under the control of a person not under 18 years of age when the dog is off the property of the dog owner;
 - (3) issue the owner a notice to keep the dog securely restrained either indoors or inside an escape-proof enclosure that does not allow the dog to jump, climb or dig its way out.
24. If in the opinion of Municipal Staff a dog is an imminent threat to the safety of humans or domestic animals, Municipal Staff may have the dog destroyed without permitting the owner to recover it and issue a notice to the owner informing that the dog has been destroyed.
25. If a notice has been issued to the owner in accordance with Section 19, the owner may recover the dog after making payment (or satisfactory arrangements for payment) of:
 - (1) an impounding fee (as fixed by policy or motion);
 - (2) a daily pound fee (as fixed by policy or motion);
 - (3) all travel expenses incurred by the Municipality;
 - (4) all necessary veterinary costs incurred to care for the dog; and
 - (5) reimbursement for any extraordinary expenses incurred by Municipal Staff in relation to the dog;
 - (6) a mandatory registration fee.
26. Where a dog impounded in accordance with Section 19 is injured, ill or diseased before or after being impounded such that in the opinion of Municipal Staff it should be destroyed without delay for humane reasons, the dog may be euthanized in a humane manner without giving notice to the owner or permitting any person to recover the animal.
27. If a dog is euthanized, the fees, expenses and costs payable in Section 21 may be recovered by the Municipality from the owner as a debt.
28. The failure of the owner to comply with any notice issued in accordance with Section 19 shall be an offence under this Bylaw.

Bylaw 7 Dogs

Penalty

25. Any person who contravenes any provision of this Bylaw is punishable on summary conviction by a fine of not less than \$200.00 and not more than \$1,000 for a first offence; and not less than \$300.00 and not more than \$1,000 for a second offence; and not less than \$400.00 and not more than \$1,000 for a third or subsequent offence.

Repeals

26. *A1 Dog Bylaw*, adopted by the Municipality of the County of Annapolis on the 27th day of January 2022, is hereby repealed.

Clerk 's Annotation for Official Bylaw Book	
Date of First Reading	June 17, 2025
Date of Advertisement of Notice of Intent to Consider	June 18, 2025
Date of Second Reading	July 15, 2025
Date of advertisement of Adoption of Bylaw	PENDING *
I certify that this Bylaw was adopted by Municipal Council and published as indicated above.	
	PENDING
Interim Chief Administrative Officer	Date
<i>*Effective date of the Bylaw unless otherwise specified.</i>	

Bylaw 8 Noise

SR2025-84 Approve *Bylaw 8 Noise*

To give final reading to approve *Bylaw 8 Noise*, first reading having been given on June 17, 2025.

Bylaw 8 Noise

Short Title

1. This Bylaw shall be known as the “*Noise Bylaw*.”

Legislative Authority and Intent

2. This Bylaw has been prepared in accordance with the provisions of the *Municipal Government Act*, S.N.S. 1998, c.18 and amendments thereto. Section 172 provides that Municipal Council may make bylaws respecting nuisances, activities and things that, in the opinion of the council, may be or may cause nuisances, including noise.
3. This Bylaw shall apply within the boundaries of the Municipality of the County of Annapolis.

Definitions

4. Except as provided below, terms used in this policy shall have the same meaning as in the *Municipal Government Act*, or as their context applies according to a dictionary of the English language:
 - (a) "construction" includes erection, alteration, repair, dismantling and demolition of structures and includes structural maintenance, hammering, land clearing, moving of earth, rock or felled trees, rock breaking, grading, excavating, the laying of pipe or conduit whether above or below ground level, working with concrete, alteration or installation of any equipment, the structural installation of construction components or materials in any form whatsoever, the placing or removing of any construction related materials and includes any related work, but does not include blasting;
 - (b) "construction equipment" means any equipment or device designed and intended for use in construction or material handling including but not limited to air compressors, air tracks, pile drivers, pneumatic or hydraulic tools, bulldozers, tractors, excavators, trenchers, cranes, derricks, loaders, backhoes, scrapers, pavers, generators, off-highway haulers or trucks, ditchers, compactors and rollers, pumps, concrete mixers, graders and other material handling equipment;
 - (c) "motor vehicle" includes an automobile, motorcycle and any other vehicle propelled or driven otherwise than by muscular, gravitational or wind power, except a motorized wheelchair, a vehicle running only upon rails, a farm tractor or a self-propelled implement of husbandry, and an off highway vehicle as defined from time to time in the *Off-highway Vehicles Act*;
 - (d) "Municipality" means the Municipality of the County of Annapolis;
 - (e) "point of reception" means any point on **premises containing a dwelling unit** where sound, originating from other premises, including other dwelling units, is received;
 - (f) "public address system" means any system comprised of one or more of the following and in any combination: loudspeaker, amplifier, microphone, turntable, reproducer, receiver or tuner, where such equipment is part of a system used to reproduce or amplify sound;

Bylaw 8 Noise

(g) "recreational vehicle" means an off-highway vehicle as defined in the *Off-Highway Vehicles Act*.

Administration of Bylaw

5. Municipal Staff shall be responsible for the enforcement of this Bylaw.
6. Municipal Staff shall protect the confidentiality of all persons involved in an investigation to the greatest extent possible, except as may be required to be disclosed for court prosecution and in accordance with Part XX, *Municipal Government Act* (Freedom of Information and Protection of Privacy).

Prohibitions and Interpretations

7. No person shall engage in any activity which is likely to generate noise or sound that unreasonably disturbs the peace and tranquility of a neighbourhood.
8. Without limiting the generality of the activities or noises listed in *Schedule "A"* during the proscribed times as set out therein are deemed to be activities which are likely to generate noise or sound that unreasonably disturbs the peace and tranquility of a neighbourhood if the sound resulting from the activity is audible at a point of reception.
9. Any person who, in the opinion of the Bylaw Enforcement Officer, unreasonably disturbs the quiet of a neighbourhood commits an offence under this Bylaw. If the Bylaw Enforcement Officer determines, upon reasonable grounds, that an activity is contravening this bylaw, the Bylaw Enforcement Officer may give a written warning before taking any other action under this Bylaw as they deem appropriate.
10. With respect to prosecution of this bylaw once charges have been laid, evidence that one person is disturbed is *prima facie* evidence that the public, or the neighbourhood, is disturbed.

Fixed Exemptions

11. This Bylaw does not apply to:
 - (a) emergency services engaged in the execution of their duties; or
 - (b) persons acting at the request of emergency response personnel during an actual or apparent emergency condition; or
 - (c) persons involved in the repair of essential services such as electrical power, sewer systems, water distribution and telecommunications services.

and, without limiting the generality of the foregoing, noises caused by emergency response vehicles and air ambulances are specifically exempt from prosecution.

Bylaw 8 Noise

12. Notwithstanding any other provisions of this Bylaw, this Bylaw shall not apply to or proscribe:

- (a) the emission of sound in connection with any organized traditional, festive or religious activity to recognize:
 - New Year's Eve; or
 - Victoria Day; or
 - Canada Day; or
 - Natal Day; or
 - Remembrance Day; or
 - cultural / religious holidays.
- (b) noise caused by the Municipality, the Government of Canada, the Province of Nova Scotia, the Nova Scotia Power Corporation, and telecommunication companies and their contractors and employees when acting in the reasonable execution of their duties. Should complaints be received regarding such activities, the complaints shall be forwarded by staff to the appropriate senior government department **or** the caller shall be provided with contact information so they may contact the department directly with their concerns;
- (c) noises in connection with organized athletic or recreational activities in municipal or public park areas, arenas or community centres;
- (d) noise from the organized and scheduled activities and events of festivals, parades, street dances, rallies, or other community activities funded, sponsored or licensed by the Federal or Provincial government or the Municipality (including Annapolis Valley Exhibition);
- (e) noises emitted by audible pedestrian signals;
- (f) reasonable noise caused by lawful operation of power generating equipment;
- (g) reasonable noise caused by lawful forestry, fishing or agricultural activity;
- (h) reasonable noise caused by construction activity pursuant to a valid building permit;
- (i) noises from the lawful operation of off-highway vehicles on designated trails in accordance with the *Off-Highway Vehicles Act* or *Off-Highway Vehicles Regulations*;
- (j) noises resulting from the operation of any refrigeration unit which is attached to a refrigeration truck if:
 - (1) the refrigeration truck is parked in an approved area pursuant to one of the County's land-use bylaws; or

Bylaw 8 Noise

- (2) the refrigeration truck is located in a commercial or industrial area; or
- (3) the refrigeration truck is parked on private property within 30 metres of a dwelling, the owner of which has granted approval and the refrigeration is required to be maintained for the purposes of safe food transport and storage.

Grant of Exemptions by Municipal Council

13. Municipal Council may, at their discretion, grant an exemption from any of the provisions of this Bylaw with respect to the emission of noise from an industrial, institutional, commercial, or community activity which might otherwise be prosecuted. Any exemption so granted shall:
- (a) specify a time period of not greater than six (6) months during which the exemption shall be effective; and
 - (b) be confirmed to the applicant in writing by the Manager of Protective Services or Bylaw Enforcement Officer before becoming effective; and
 - (c) include such terms and conditions as Municipal Council deems appropriate.
14. In deciding whether or not to grant an exemption, Municipal Council shall give consideration to the social or commercial benefit of the proposed activity, the views of adjacent residents or property owners concerning the request, the proposed hours of operation of the proposed noise making activity, the proposed duration of the subject activity and the type of noise anticipated to be generated by the activity.
15. Applications for exemptions must be submitted to the Manager of Protective Services at least sixty (60) days prior to the commencement of the activity.
16. Applications for an exemption must be accompanied by a letter of support from the owner of each property which contains a building located within 150 meters of the property upon which the activity or event being considered for exemption will occur.
17. Any contravention of the terms or conditions of an exemption shall constitute a contravention of this bylaw. In addition to any other available remedies for such contravention, the Manager of Protective Services OR Bylaw Enforcement Officer may, on reasonable and probable grounds, suspend an exemption for a period of up to (thirty) 30 days pending Municipal Council review of the exemption.
18. Any exemption shall be reviewable by Municipal Council at any time upon advance notice to the applicant granted the exemption; and Municipal Council is free to revoke, suspend or restrict the exemption with or without cause.

Penalty

19. Any person who contravenes any provision of this Bylaw is punishable on summary conviction by a fine of not less than \$200.00 and not more than \$1,000 and to imprisonment of not more than three months in default of payment thereof.

Bylaw 8 Noise

Repeals

20. *S5 Noise Bylaw*, adopted by the Municipality of the County of Annapolis on the 21st day of August 2018, is hereby repealed.

Clerk 's Annotation for Official Bylaw Book	
Date of First Reading	June 17, 2025
Date of Advertisement of Notice of Intent to Consider	June 18, 2025
Date of Second Reading	July 15, 2025
Date of advertisement of Adoption of Bylaw	PENDING *
I certify that this Bylaw was adopted by Municipal Council and published as indicated above.	
	PENDING
Interim Chief Administrative Officer	Date
<i>*Effective date of the Bylaw unless otherwise specified.</i>	

Bylaw 9 Repeal C3 Water Supply Program and C4 Clean Energy Program Bylaws

SR2025-85 Approve *Bylaw 9 Repeal C3 Water Supply Program and C4 Clean Energy Program Bylaws*

To give final reading to approve *Bylaw 9 Repeal C3 Water Supply Program and C4 Clean Energy Program Bylaws*, first reading having been given on June 17, 2025.

Bylaw 9 Repeal C3 Water Supply Program and C4 Clean Energy Program Bylaws

BE IT ENACTED by the Council of the Municipality of the County of Annapolis, under authority of the *Municipal Government Act*, Chapter 18 of the Acts of Nova Scotia 1998, as amended:

1. *C3 Water Supply Program Bylaw*, adopted by Council of the County of Annapolis on the 16th day of October, 2018; and thereafter published as being in effect on the 25th day of October, 2018, is hereby repealed.
2. *C4 Clean Energy Program Bylaw*, adopted by Council of the County of Annapolis on the 17th day of January, 2017; and thereafter published as being in effect on the 25th day of January, 2017, is hereby repealed.

Clerk 's Annotation for Official Bylaw Book	
Date of First Reading	June 17, 2025
Date of Advertisement of Notice of Intent to Consider	June 18, 2025
Date of Second Reading	July 15, 2025
Date of advertisement of Adoption of Bylaw	PENDING *
I certify that this Bylaw was adopted by Municipal Council and published as indicated above.	
	PENDING
Interim Chief Administrative Officer	Date
<i>*Effective date of the Bylaw unless otherwise specified.</i>	

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

OUTSTANDING ITEMS				
Month Requested	Staff Report Number	Description	Council Approval	Follow-up Expected
September 2024		Proposal to the Town of Annapolis Royal and the County of Annapolis That Municipal Council request staff to collaborate with Annapolis Royal to develop a plan for moving forward with the engagement of the international Acadian community for the development of an Acadian research / tourist / cultural center, in accordance with the recommendation of Committee of the Whole.	Motion 240917.12	In progress
May 2025		2025-05-06 PAC Recommendations That Municipal Council consider the portion of the property, 255 feet x 210 feet, known as All Saints Anglican Church, located at 3335 West Dalhousie Road, West Dalhousie, for registration as a municipal heritage property and deposit of Notice of Recommendation in the Registry of Deeds and hold a public as per the <i>Heritage Property Act</i> in accordance with the recommendation of the Planning Advisory Committee. It was agreed by unanimous consent to schedule a public hearing for July 15, 2025, at 11:00 a.m.	Motion 250520.022	To be completed July 2025
June 2025	SR2025-62	Annapolis County Anti-Poverty and Inclusion Initiative To support the proposed three commitments of the Anti-Poverty and Inclusion Initiative, pursuant to the recommendation of Committee of the Whole.	Motion 250617.01	In progress
June 2025	SR2025-63	BRCS Trust Award Payments To authorize payment up to \$2,800 for scholarships recipients upon confirmation of attendance at a post-secondary institution, in accordance with the recommendation of Committee of the Whole	Motion 250617.03	In progress
June 2025	SR2025-73	General Operating Line of Credit To authorize a general borrowing resolution in the amount of \$2 million with Royal Bank of Canada to meet current expenditures for the Municipality of the County of Annapolis for the year ending March 31, 2025, in accordance with the recommendation of Committee of the Whole.	Motion 250617.11	In progress

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

June 2025	SR2025-74	Temporary Borrowing Resolution To authorize the submission of a temporary borrowing resolution (TBR) to the Minister in the amount of \$1,570,000 for capital financing, pursuant to the recommendation of Committee of the Whole.	Motion 250617.12	In progress
June 2025	SR2025-75	Transit Agreement That Council of the Municipality of the County of Annapolis approve entering into the proposed 5-year transit funding agreement with Town of Annapolis Royal.	Motion 250617.16	In progress
June 2025		Municipal Electoral Boundary Report That Council of the Municipality of the County of Annapolis submit an application to Nova Scotia Regulatory and Appeals Board to re-confirm the number of councillors at eleven with slight changes to all electoral districts.	Motion 250617.17	In progress

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

COMPLETED ITEMS				
Month Requested	Staff Report #	Description		Date Complete
May 2024		<p>MTRI Woodlands for Wildlife Program PID05101480 Hollow Mountain Road</p> <p>That Municipal Council enter into an agreement with Mersey Tobetic Research Institute for part of PID05101480, Hollow Mountain Rad, for their Woodland for Wildlife program, provided the protection does not impact the future development of the remaining lands, pursuant to the recommendation of Committee of the Whole.</p>	Motion 240521.12	Complete
May 2024		<p>Ecological Forestry - Graywood</p> <p>That Municipal Council recommend further develop the ecological forestry initiative on the Graywood location and neighbouring lots owned by the County, pursuant to the recommendation of Committee of the Whole.</p>	Motion 240521.14	Complete
April 2025	SR2025-43	<p>Repeal of Mobile Home Park Bylaw (P1)</p> <p>To give first reading to <i>Bylaw 4 Repeal of Mobile Home Park Bylaw (P1)</i>, pursuant to the recommendation of Committee of the Whole.</p>	Motion 250415.01	Complete
April 2025	SR2025-44	<p>Approve Policy 102 Personnel</p> <p>To approve <i>Policy 102 Personnel</i>, seven-day notice given on April 08, 2025.</p>	Motion 250415.02	Complete
April 2025	SR2025-45	<p>Approve Policy 109 Tax Exemption and Reduction</p> <p>To approve <i>Policy 109 Tax Exemption and Reduction</i>, seven-day notice given on April 08, 2025.</p>	Motion 250415.03	Complete
April 2025	SR2025-48	<p>Road Naming Process for Shared Access Road</p> <p>To approve the road name “Voyager Lane” for the shared access road in Granville Ferry, on PID 05131842, in accordance with the recommendation of Committee of the Whole.</p>	Motion 250415.04	Complete
April 2025	SR2025-49	<p>Community Grants – Bridgetown & Area Historical Society – James House Museum</p> <p>To approve a grant to Bridgetown & Area Historical Society – James House Museum in the amount of \$20,000 to do an electrical upgrade for the James House Museum to be used safely in</p>	Motion 250415.05	Complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

		accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.		
April 2025	SR2025-49	Community Grants – Port Royal Legion Branch 21 To approve a grant to Port Royal Legion Branch 21 in the amount of \$5,000 to help support the purchase and installation of heat pumps in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250415.06	Complete
April 2025	SR2025-49	Community Grants – Annapolis Valley Exhibition Society To approve a grant to the Annapolis Valley Exhibition Society in the amount of \$20,000 to help support electrical upgrades and repairs in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250415.07	Complete
April 2025	SR2025-49	Community Grants – Paradise Historical Society To approve a grant to Paradise Historical Society in the amount of \$9,800 to help create an accessible washroom in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250415.08	Complete
April 2025	SR2025-49	Community Grants – Maitland Bridge Community Hall To approve a grant to Maitland Bridge Community Hall in the amount of \$18,644.68 to help install a new electrical panel and heat pumps in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250415.09	Complete
April 2025	SR2025-49	Community Grants – South Shore Annapolis Valley Recreational Trail Association To approve a grant to South Shore Annapolis Valley Recreational Trail Association in the amount of \$10,000 to help support trail and upgrades to improve trail users’ safety in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250415.10	Complete
April 2025	SR2025-49	Community Grants – West Dalhousie Community Hall Association To approve a grant to West Dalhousie Community Hall Association in the amount of \$15,257.62 to improve the heating system, emergency exit and roof in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250415.11	Complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

April 2025	SR2025-49	Community Grants – Bear River Board of Trade To approve a grant to Bear River Board of Trade in the amount of \$10,000 to improve the Bear River Waterfront Park in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250415.12	Complete
April 2025	SR2025-49	Community Grants – Valley Regional Hospital Foundation To approve a grant to Valley Regional Hospital Foundation in the amount of \$5,000 to help reduce financial barriers and burdens for financially compromised patients receiving treatment in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250415.13	Complete
April 2025	SR2025-49	Community Grants – Cats for Keeps Rescue Society To approve a grant to Cats for Keeps Rescue Society in the amount of \$5,000 to help with veterinary care and medication in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 240415.14	Complete
April 2025	SR2025-47	Approve Bylaw 6 Commercial Activity on Municipal Property (final reading) To recommend that Municipal Council give final reading to approve <i>Bylaw 6 Commercial Activity on Municipal Property</i> . (First Reading – March 18, 2025).	Motion 240415.15	Complete
April 2025	SR2025-51	Granville Street Roadway Upgrades That Municipal Council authorize staff to proceed with the detailed design for Granville Street in accordance with scope outlined in Option 2.	Motion 250415.16	Complete
April 2025	SR2025-52	Request for Leave of Absence That Council authorize a paid leave of absence for up to three months for Councillor Karie-Ann Parsons-Saltzman for personal reasons.	Motion 250415.17	Complete
April 2025		Development Agreement Application – Ben Phinney Road, Margaretsville That pursuant to the first reading given on March 18, 2025, in accordance with the recommendation for approval from the Planning Advisory Committee and after holding a Public Hearing thereon, Municipal Council give second and final reading to consider the	Motion 250415.18	Complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

		Development Agreement application submitted by Mr. Jason Milner to erect a single-family dwelling on PID 05187471, Ben Phinney Road, Margaretsville, in the Groundwater Supply (GW3) Zone of the Annapolis County Land Use Bylaw.		
May 2025		Municipal Heritage Registration – Ditmars House, Clementsport That Municipal Council include the Ditmars House property (PID 05103155), being the area the main house is situated upon and also including the area of land that extends 10 feet outward surrounding the entire house in the Annapolis County Municipal Registry of Heritage Properties and deposit a Notice of Registration in the Registry of Deeds providing that it not be demolished or the exterior altered without Municipal approval as part of that review, the Planning Advisory Committee is required to be consulted, and Council may grant/refuse or attach conditions to the demolition or substantial alteration.	Motion 250520.27	Complete
May 2025	SR2025-54	Memorandum of Understanding with The Salvation Army To approve the Memorandum of Understanding with The Salvation Army Disaster Services, Atlantic Division AND the Annapolis Regional Emergency Management Organization (Annapolis REMO, as recommended by the Annapolis REMO Advisory Committee, pursuant to the recommendation of Committee of the Whole.	Motion 250520.01	Complete
May 2025	SR2025-55	Appointment of Development Officer To appoint Ali Comeau as Development Officer for the Municipality of the County of Annapolis to administer the Municipality’s Land Use Bylaw and Subdivision Bylaw, in accordance with the recommendation of Committee of the Whole.	Motion 250520.02	Complete
May 2025	SR2025-56	Capital Funding – Emergency Generators To authorize additional funding from the CCBF reserve fund, in the amount of \$148,281, to cover the costs of the 2024-25 Emergency Generators project, in accordance with the recommendation of Committee of the Whole.	Motion 250520.03	Complete
May 2025	SR2025-57	Community Grants – Annapolis County 4H Leaders Council To approve a grant to Annapolis County 4H Leaders Council in the amount of \$8,855 to do a roof replacement in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.04	Complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

May 2025	SR2025-57	Community Grants – Annapolis County Trails Society To approve a grant to Annapolis County Trails Society in the amount of \$10,000 to help support trail improvements in Lawrencetown in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.05	Complete
May 2025	SR2025-57	Community Grants – Bridgetown Curling Club To approve a grant to Bridgetown Curling Club in the amount of \$5,000 to help support critical repairs, including resurfacing the driveway and maintaining essential ice-making equipment in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.06	Complete
May 2025	SR2025-57	Community Grants – Cottage Cove and District Wharf Society To approve a grant to the Cottage Cove and District Society in the amount of \$10,000 to assist in repairs of the community wharf in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.07	Complete
May 2025	SR2025-57	Community Grants – Inglisville Community Hall To approve a grant to Inglisville Community Hall in the amount of \$6,026.80 to help install a new heat pump in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole	Motion 250520.08	Complete
May 2025	SR2025-57	Community Grants – Lawrencetown Youth Arena To approve a grant to Lawrencetown Youth Arena in the amount of \$12,400 to help replace west-end sheathing and insulate the canteen in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.09	Complete
May 2025	SR2025-57	Community Grants – Margaretsville Shore Society To approve a grant to Margaretsville Shore Society in the amount of \$17,800 to improve Margaretsville Shore Park through shoreline protection work in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.10	Complete
May 2025	SR2025-57	Community Grants – Middleton Railway Museum To approve a grant to Middleton Railway Museum in the amount of \$3,000 to provide a G-scale outdoor railway as an additional attraction suitable for running their 1:24 scale trains in accordance with <i>Policy 101</i>	Motion 250520.11	Complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

		<i>Community Grants</i> , pursuant to the recommendation of Committee of the Whole.		
May 2025	SR2025-57	Community Grants – Oakdene Centre To approve a grant to Oakdene Centre in the amount of \$4,525 to replace their fire alarm in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.12	Complete
May 2025	SR2025-57	Community Grants – Paradise Community Hall To approve a grant to Paradise Community Hall in the amount of \$20,000 to support a roof replacement due to structural damage in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.13	Complete
May 2025	SR2025-57	Community Grants – Port Wade Hall To approve a grant to Port Wade Hall in the amount of \$4,665 to replace 3 windows, a new oil tank and fix a wheelchair ramp in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.14	Complete
May 2025	SR2025-57	Community Grants – Round Hill & District Recreation Commission To approve a grant to Round Hill & District Recreation Commission in the amount of \$10,000 to update Bishop Park, playground structure and accessible bathroom in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.15	Complete
May 2025	SR2025-57	Community Grants – Ste Anne’s Anglican Youth Camp To approve a grant to Ste Anne’s Anglican Youth Camp in the amount of \$5,000 to support the cost of adequate refrigeration in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.16	Complete
May 2025	SR2025-57	Community Grants – Three Rivers Community Centre To approve a grant to Three Rivers Community Centre in the amount of \$8,873.85 to help install a new heat pump in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.17	Complete
May 2025	SR2025-57	Community Grants – Clean Annapolis River Project To approve a grant to Clean Annapolis River Project in the amount of \$4,000 to help support Annapolis River Festival in accordance with	Motion 250520.18	Complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

		<i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.		
May 2025	SR2025-57	Community Grants – Mapannapolis (Age Advantage Association) To approve a grant to Mapannapolis (Age Advantage Association) in the amount of \$5,000 to support a new project to update Acadian settlement maps and Garrison Graveyard in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.19	Complete
May 2025	SR2025-57	SR2025-57 Community Grants – Thalia Barn Cat Rescue To approve a grant to Thalia Barn Cat Rescue in the amount of \$4,400 to support their spay and neuter program in accordance with <i>Policy 101 Community Grants</i> , pursuant to the recommendation of Committee of the Whole.	Motion 250520.20	Complete
May 2025	SR2025-58	SR2025-58 Approve Policy 134 Unsightly and Dangerous Premises To approve <i>Policy 134 Unsightly and Dangerous Premises</i> , seven-day notice given on May 13, 2025.	Motion 250520.21	Complete
May 2025		Final Reading – Bylaw 4 Repeal Mobile Home Park Bylaw That Municipal Council give final reading to approve <i>Bylaw 4 Repeal Mobile Home Park Bylaw</i> (First reading April 15, 2024).	Motion 250520.23	Complete
May 2025	SR2025-61	Nominating Committee Report That Council of Municipality of the County of Annapolis approve the appointment of Cabot Lyford representing a non-profit environmental group, Charlie Turcotte representing an agricultural group, Councillor Lynn Longmire, and Councillor Jon Welch to the Glyphosate Ad Hoc Committee effective June 1, 2025, for a one-year term ending on May 31, 2026.	Motion 250520.24	Complete
May 2025	SR2025-61	Nominating Committee Report That Council of Municipality of the County of Annapolis approve the appointment Councillor Charles Cranton, Councillor Nile Harding, and Councillor Ted Agombar to the Marketing Levy Ad Hoc Committee effective June 1, 2025, for a one-year term ending on May 31, 2026.	Motion 250520.25	Complete
May 2025	SR2025-61	Nominating Committee Report That Council of Municipality of the County of Annapolis approve the appointment of Anna Esther Clark to the Source Water Protection	Motion 250520.26	Complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

		Committee effective immediately, for a two-year term ending on October 31, 2026.		
June 2025	SR2025-63	BRCS Trust Award Payments To authorize payment from the Bridgetown School Trust to the Bridgetown Regional Community School in the amount of \$8,893, in accordance with the recommendation of Committee of the Whole.	Motion 250617.02	Complete
June 2025	SR2025-64	Approve Bylaw 7 Dogs To give first reading to approve <i>Bylaw 7 Dogs</i> , pursuant to the recommendation of Committee of the Whole. Unanimous consent was given for minor changes to Bylaw 7 Dogs.	Motion 250617.04	Complete
June 2025	SR2025-65	Appointment of Development Officer To appoint Ning Liang as Development Officer for the Municipality of the County of Annapolis to administer the Municipality's Land Use Bylaw and Subdivision Bylaw, in accordance with the recommendation of Committee of the Whole.	Motion 250617.05	Complete
June 2025	SR2025-66	Animal Control Agreements – Annapolis Royal To authorize for the County of Annapolis to provide dog control services to the Town of Annapolis Royal starting July 1, 2025, and ending March 31, 2030, pursuant to the recommendation of Committee of the Whole.	Motion 250617.06	Complete
June 2025	SR2025-66	Animal Control Agreements - Middleton To authorize for the County of Annapolis to provide dog control services to the Town of Middleton starting July 1, 2025, and ending March 31, 2030, in accordance with the recommendation of Committee of the Whole.	Motion 250617.07	Complete
June 2025	SR2025-67	Budget Approval – Cyber Security Insurance To authorize funding from the Operating Reserve Fund, in the amount of \$10,130, to cover the costs of cyber security insurance with a liability limit of \$2,000,000, pursuant to the recommendation of Committee of the Whole.	Motion 250617.08	Complete
June 2025	SR2025-69	Approve Bylaw 8 Noise To give first reading to approve <i>Bylaw 8 Noise</i> , in accordance with the recommendation of Committee of the Whole.	Motion 250617.09	Complete
June 2025	SR2025-70	Approve Bylaw 9 Repeal of C3 Water Supply Program Bylaw and C4 Clean Energy Program Bylaw	Motion 25017.10	Complete

COUNCIL TRACKING LIST (tracks initiatives of the Municipality, and items referred to committees and staff from Council)

		To give first reading to <i>Bylaw 9 Repeal of C3 Water Supply Program Bylaw and C4 Clean Energy Program Bylaw</i> , pursuant to the recommendation of Committee of the Whole.		
June 2025		Uranium Mining – Annapolis County To authorize a formal written request for the provincial government to pause before granting any leases for uranium exploration in our county to provide council with the provinces information and plan on how safe uranium mining will work, to allow time for Council and communities to become informed and give input about the potential impacts of uranium on the community to be sent to David Bowlby, Jill Balser, Chris D'Entremont, Tim Houston, and the Minister of Natural Resources, in accordance with the recommendation of Committee of the Whole.	Motion 250617.13	Complete
June 2025		Fire Services Recommendation To approve a letter of support on behalf of fire services to Minister of Emergency Management, Kim Masland, and to Fire Marshall, Douglas MacKenzie, emphasizing the importance of dependable and consistent training for their membership, pursuant to the recommendation of Committee of the Whole.	Motion 250617.14	Complete
June 2025	SR2025-71	Potential Additional of Lequille Water Customers To authorize staff to proceed with the process of transitioning 14 remaining Annapolis Royal water customers located in Lequille to the Annapolis County Water Utility, in accordance with the recommendation of Committee of the Whole.	Motion 250617.15	Complete
June 2025		Bridgetown Sidewalk West That Council amend its resolution passed on April 15, 2025, regarding the Granville Street West sidewalk project, by replacing the approved design Option 2 with Option 1A, as outlined in the staff report presented at that time. And further, that Council direct staff to proceed with engineering design and utility coordination based on Option 1A, with no interruption to the current planning and scheduling timeline for the project.	Motion 250617.18	Complete